

NCPERCEK -

AMIT SOSEM MERTÉL MEGKÉRDEZNI A HORIZONT EURÓPA SZABÁLYAIRÓL!

A PALYÁZATÍRÁS ADMINISZTRATÍV HÁTTERE A F&T PORTÁLON



dr. Hollósi Krisztina Kápli Balázs



express innovation agency

Előadó:

Gábor Zita

MIRŐL LESZ SZÓ?

I. BEADÁS LÉPÉSEI

- 1. Pályázat létrehozása
- 2. Partnerek hozzáadása
- 3. Pályázati adatlap "A" rész admin
- 4. Pályázati adatlap "B" rész szakma
- 5. Beadás

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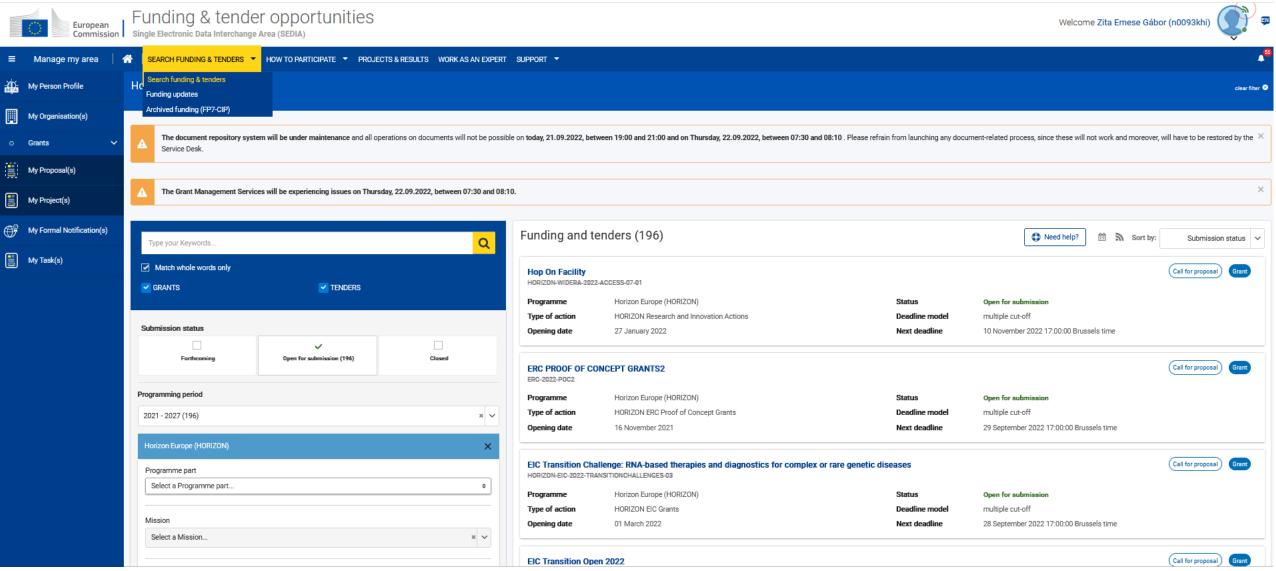
II. MIT ÉRDEMES MÉG TUDNI?

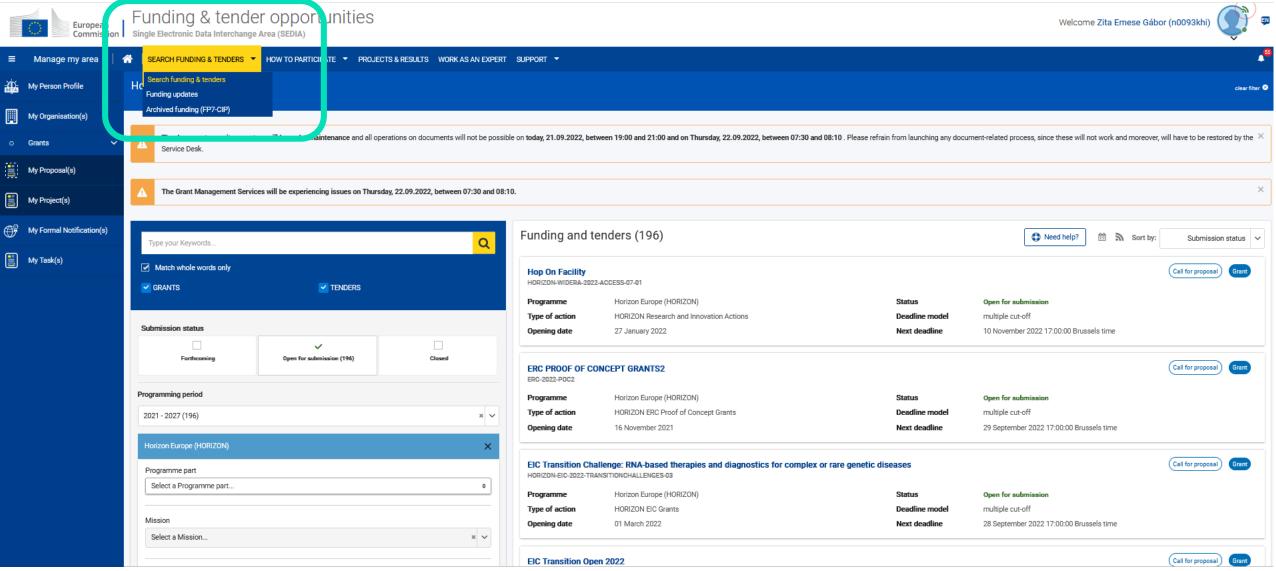
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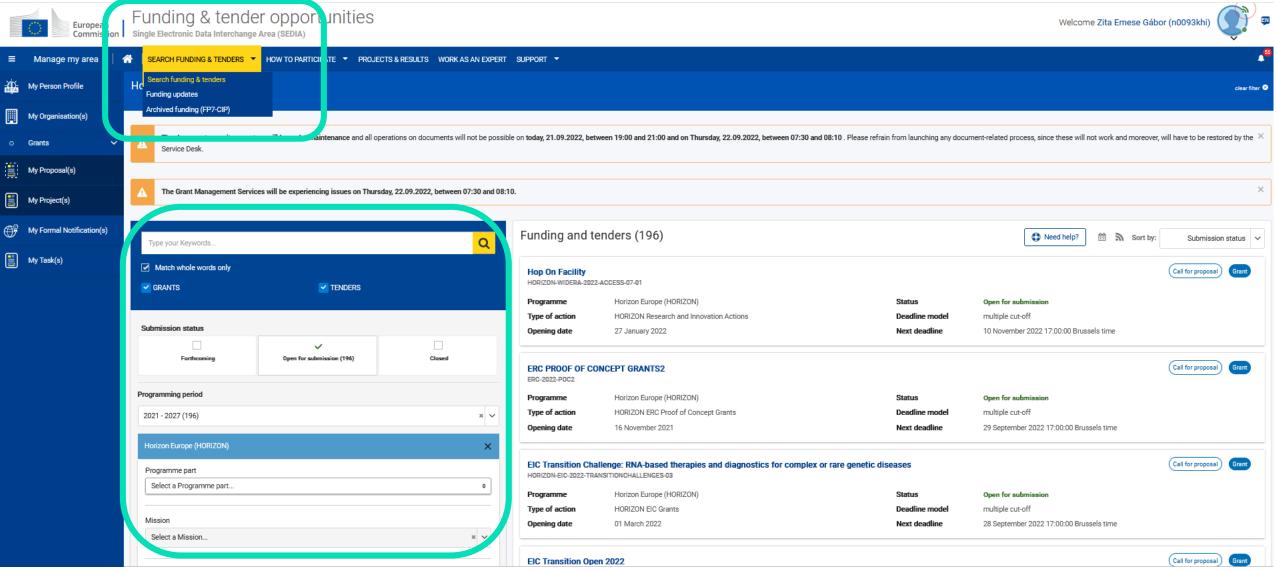
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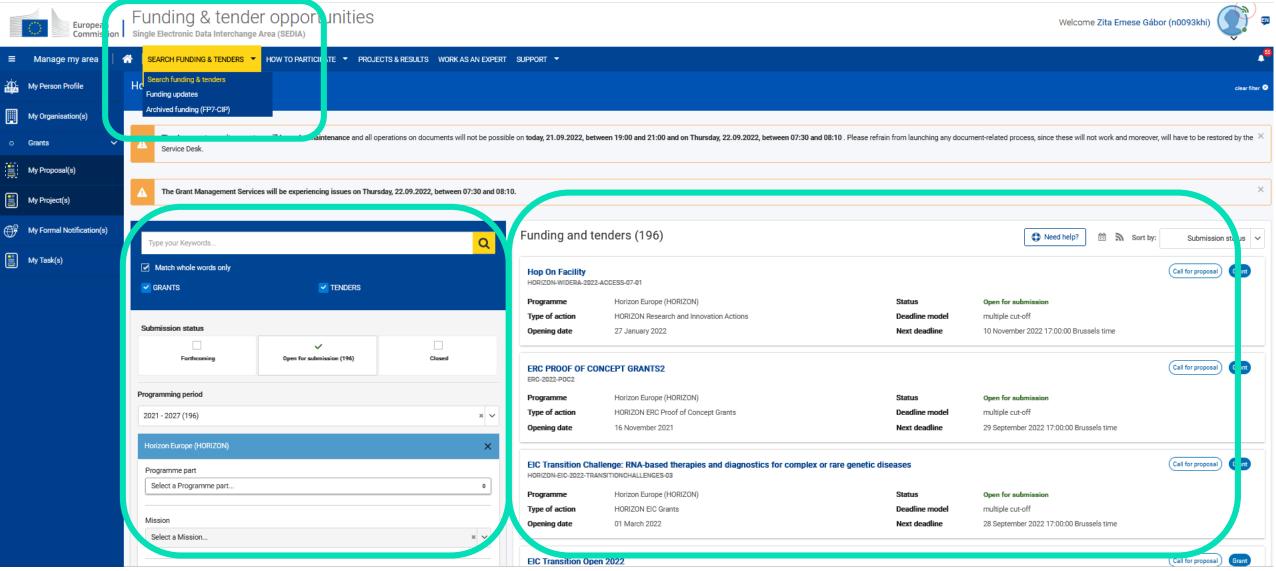
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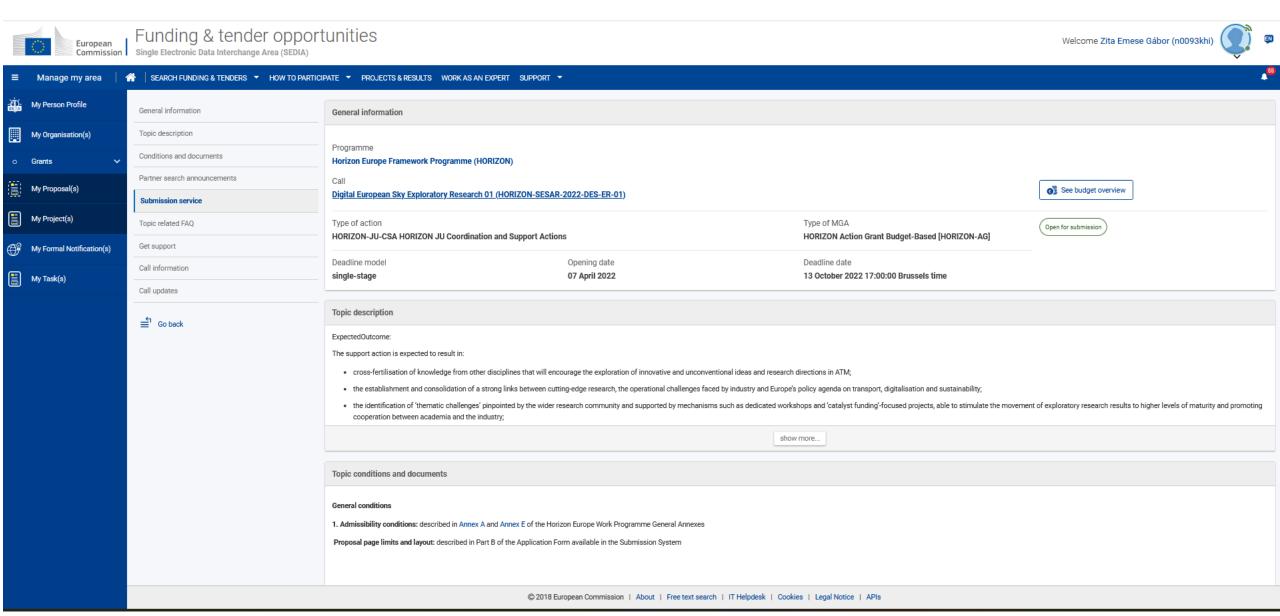
III. TOVÁBBI INFÓ

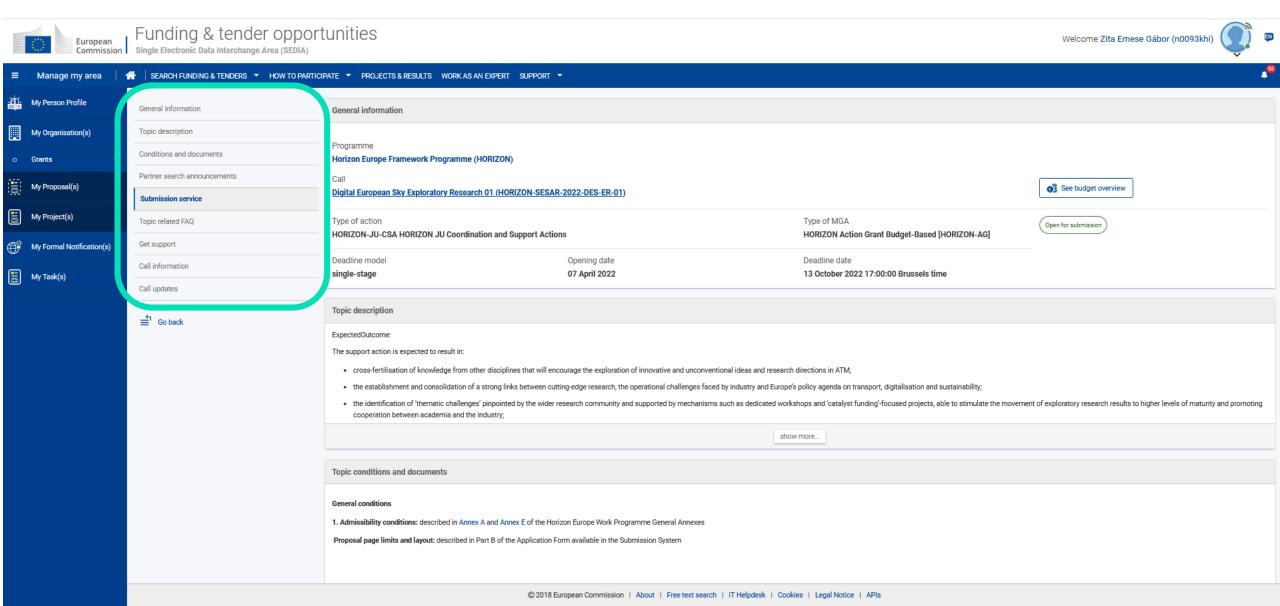


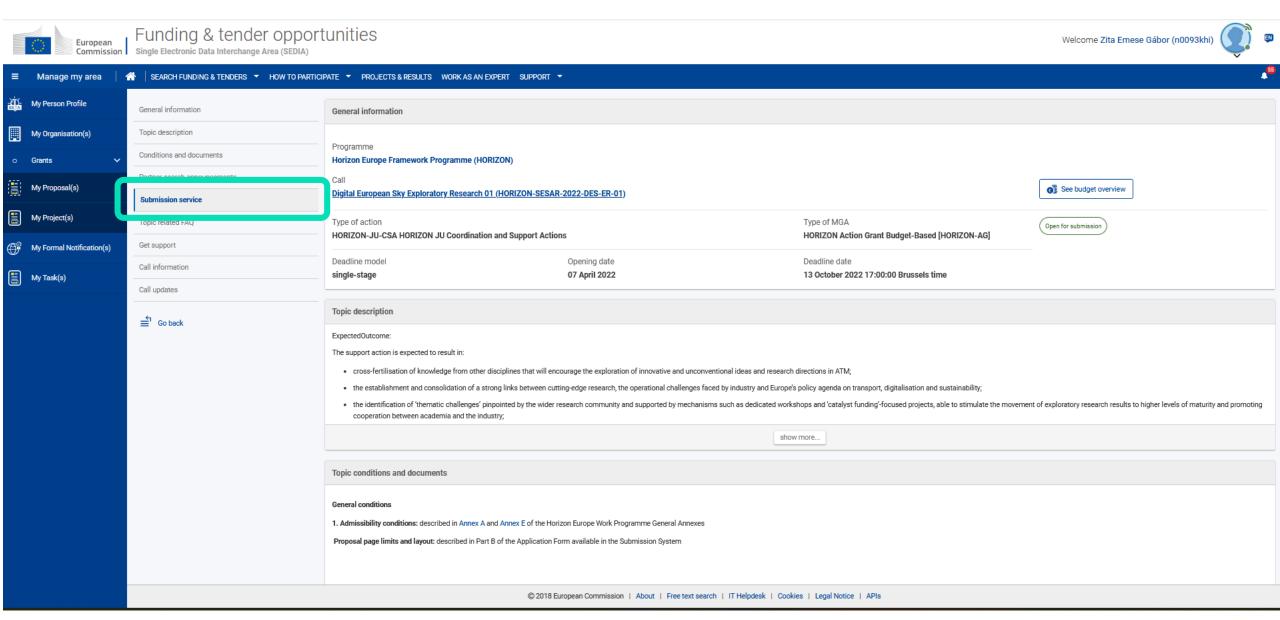


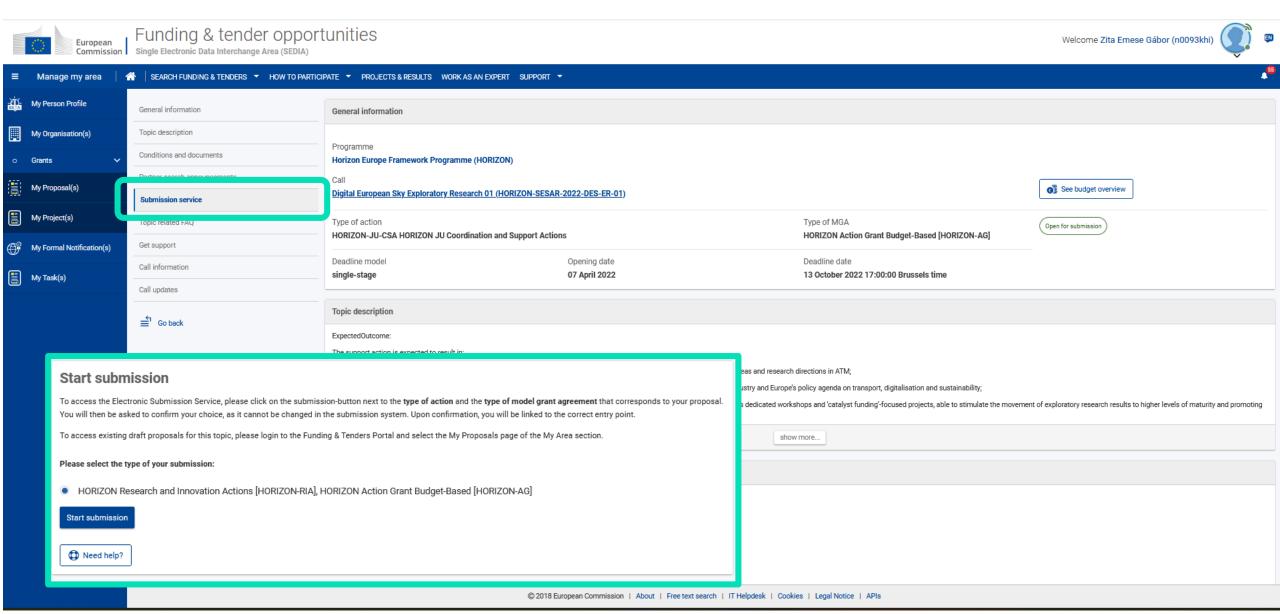


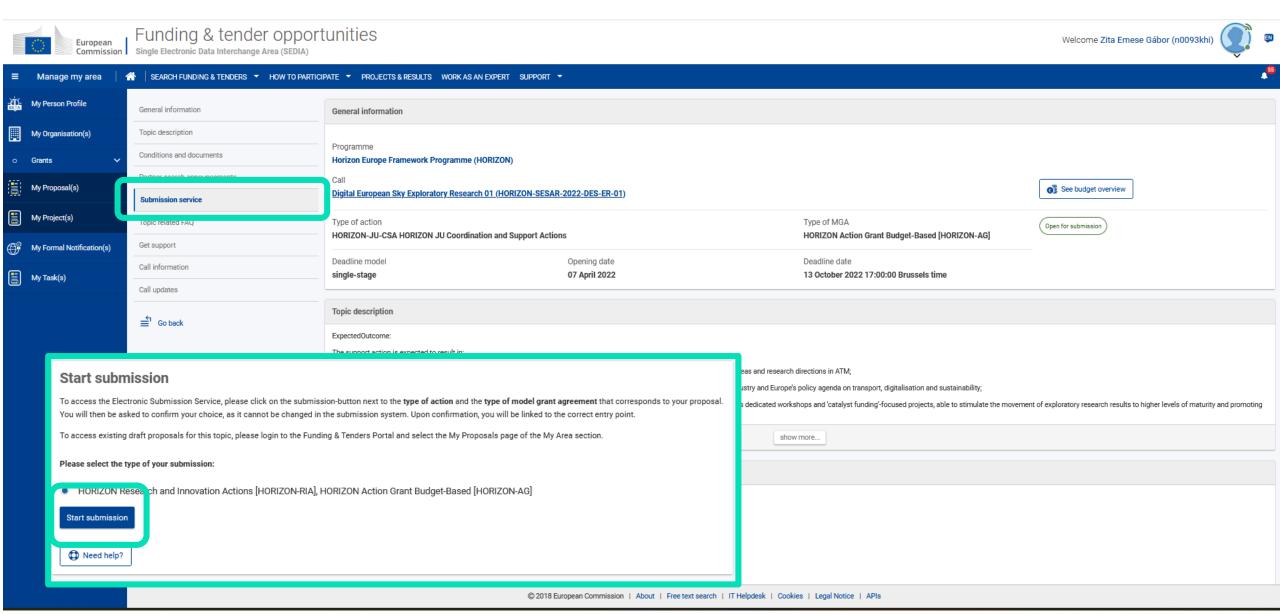


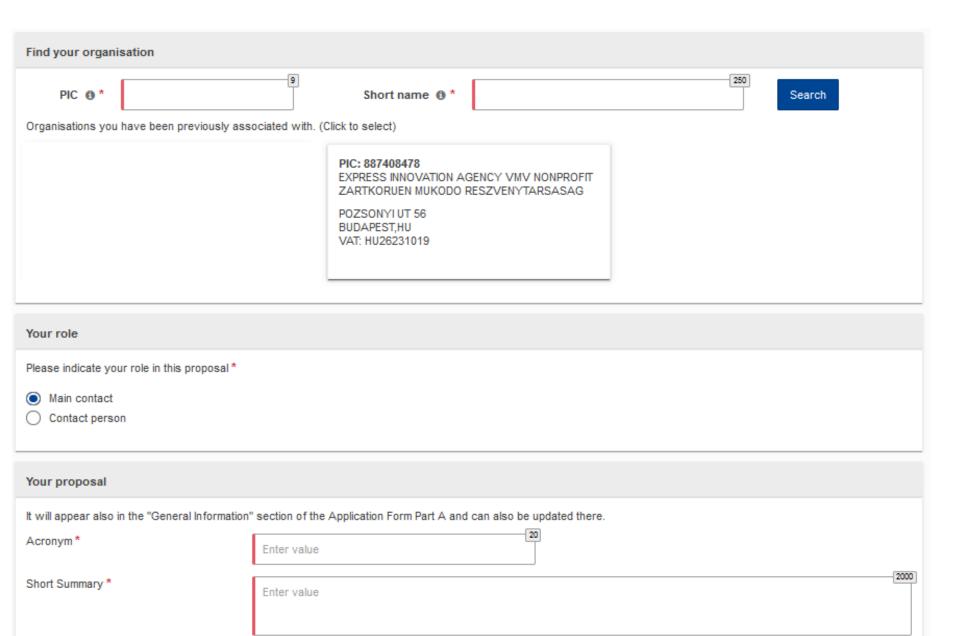


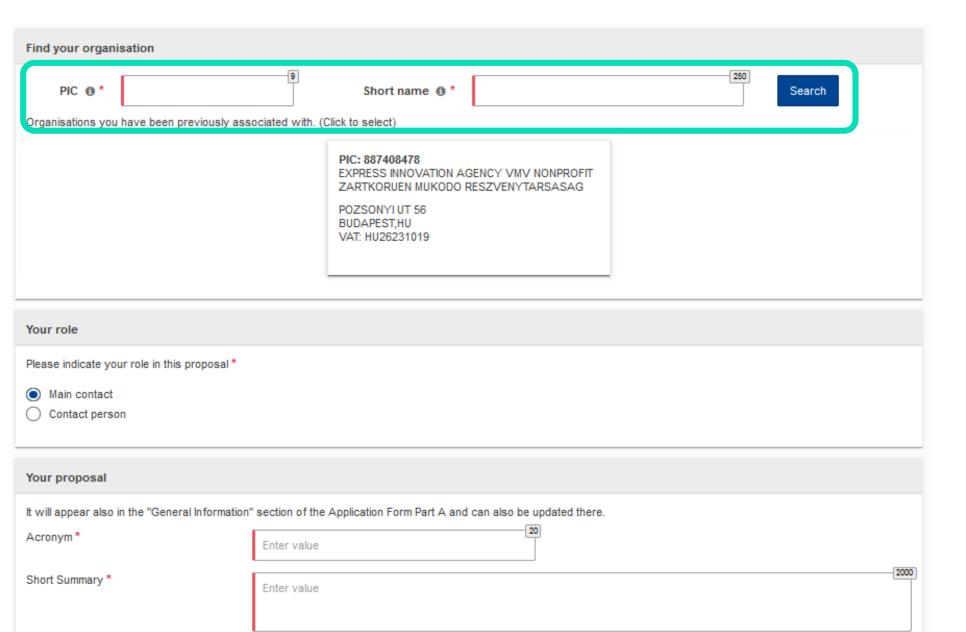


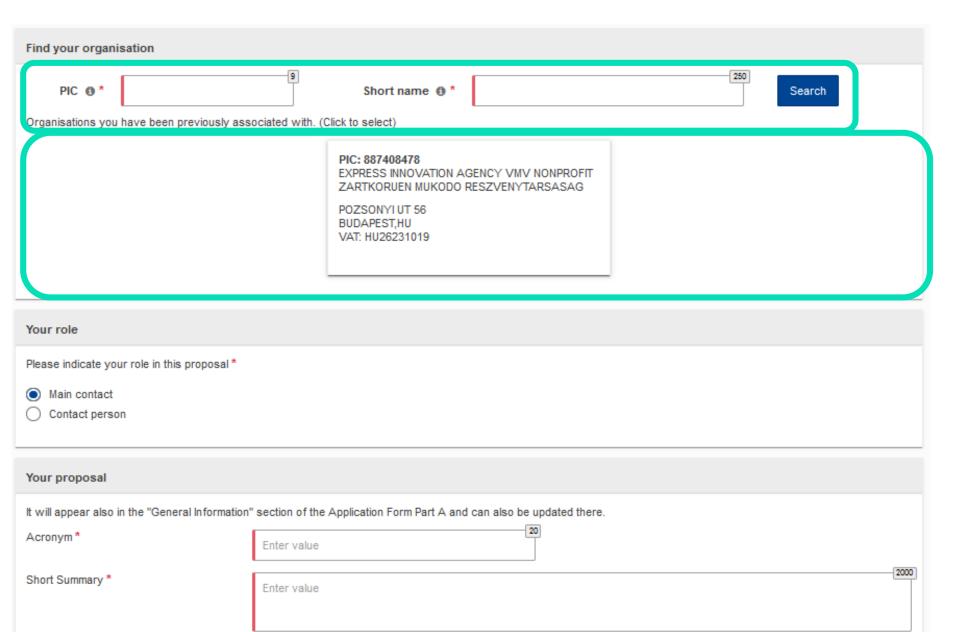


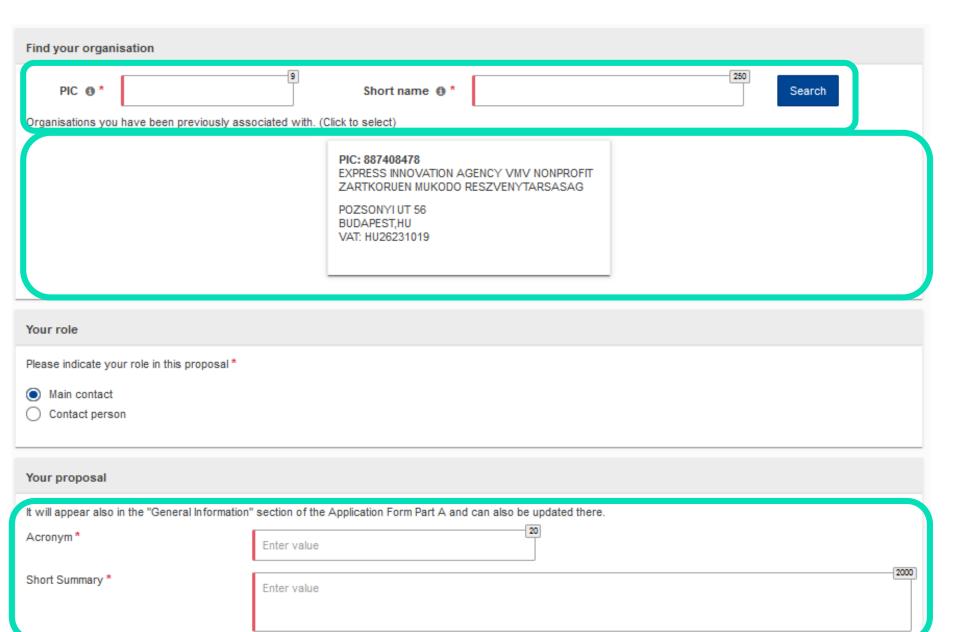


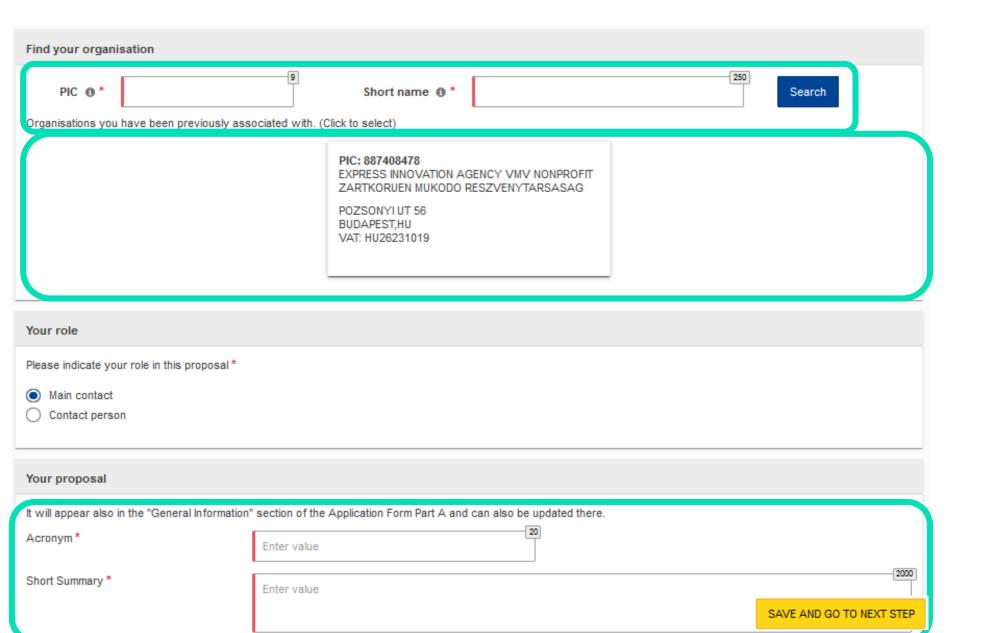


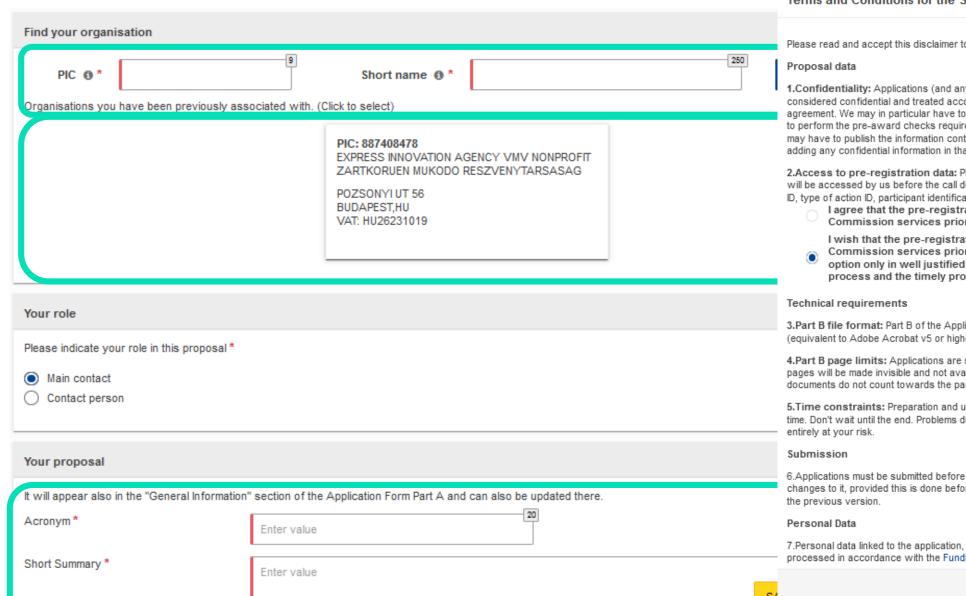












Terms and Conditions for the Submission of Applications

Please read and accept this disclaimer to proceed with the creation of your draft proposal:

1.Confidentiality: Applications (and any additional information provided for the award) will be considered confidential and treated according to the same principles as those set out in the grant agreement. We may in particular have to share applications with other EU institutions and bodies in order to perform the pre-award checks required by the EU Financial Regulation. Please also be aware that we may have to publish the information contained in the Abstract/Short Summary in Part A. Please avoid adding any confidential information in that section.

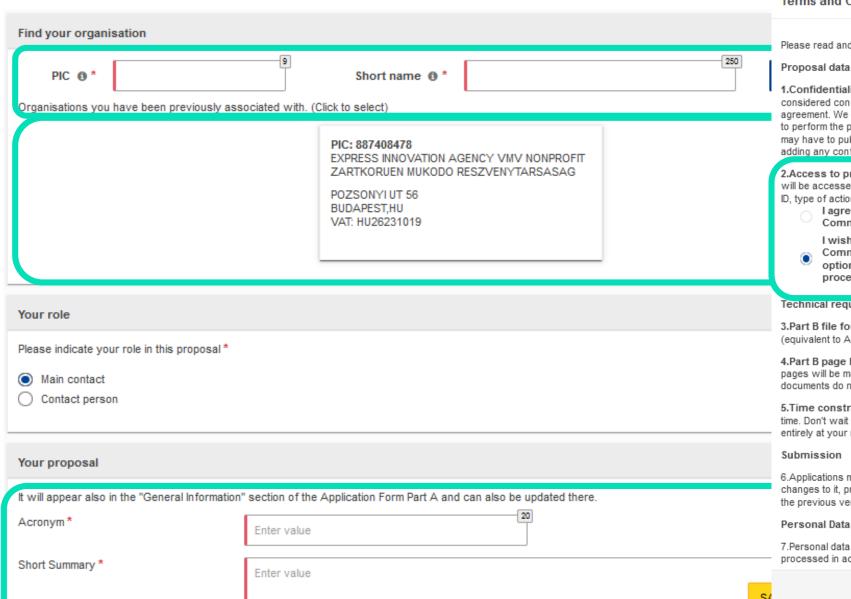
2.Access to pre-registration data: Please be aware that certain information from the draft proposals will be accessed by us before the call deadline, in order to plan the evaluation. This concerns call ID, topic ID, type of action ID, participant identification code (PIC), project acronym, abstract, panel and keywords.

- I agree that the pre-registration data becomes available to the European Commission services prior to call closure.
- I wish that the pre-registration data does not become available to the European Commission services prior to call closure. (Applicants are advised to use this option only in well justified cases, as it hinders the planning of the evaluation process and the timely processing of proposals).
- 3.Part B file format: Part B of the Application Form (Technical Description) must be uploaded as PDF (equivalent to Adobe Acrobat v5 or higher, with embedded fonts).
- 4.Part B page limits: Applications are subject to the page limits set out in the call conditions. Excess pages will be made invisible and not available to the evaluators. Mandatory annexes and supporting documents do not count towards the page limit.
- 5.Time constraints: Preparation and uploading of the files in the Submission System may take some time. Don't wait until the end. Problems due to last minute submissions (e.g. congestion, etc) will be

6.Applications must be submitted before the call deadline. You can withdraw your application or make changes to it, provided this is done before the call deadline. Submission of a new application overwrites

7. Personal data linked to the application, evaluation or award of grants, prizes and contracts will be processed in accordance with the Funding & Tenders Portal Terms and Conditions and Privacy Statement

X



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Proposal data

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Technical requirements

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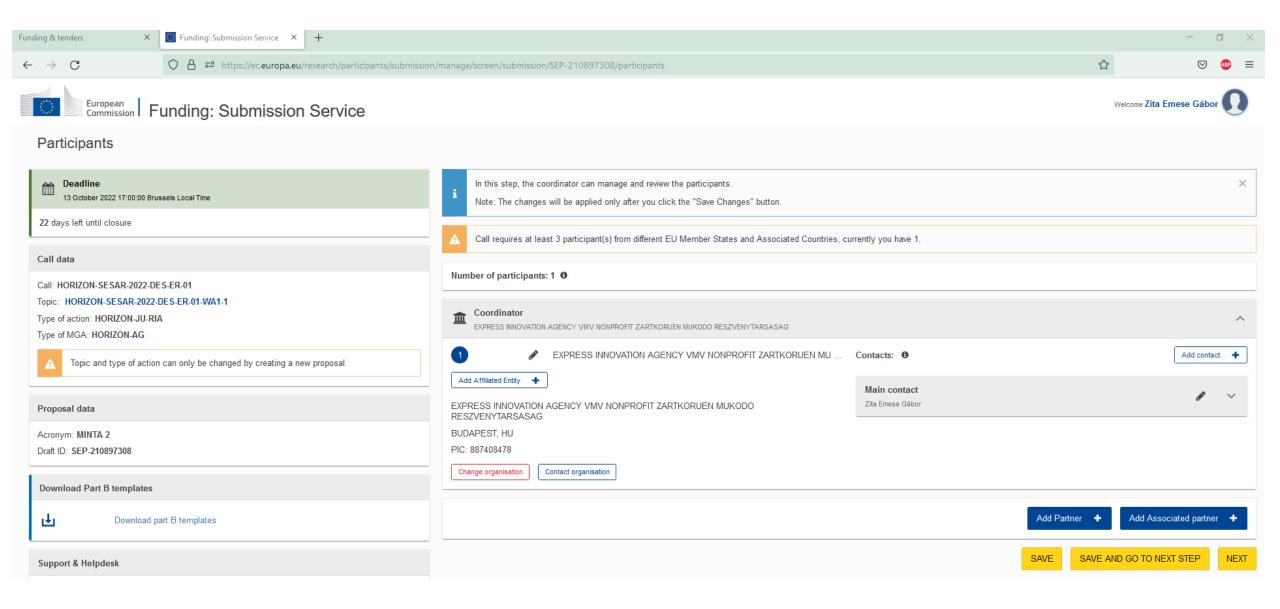
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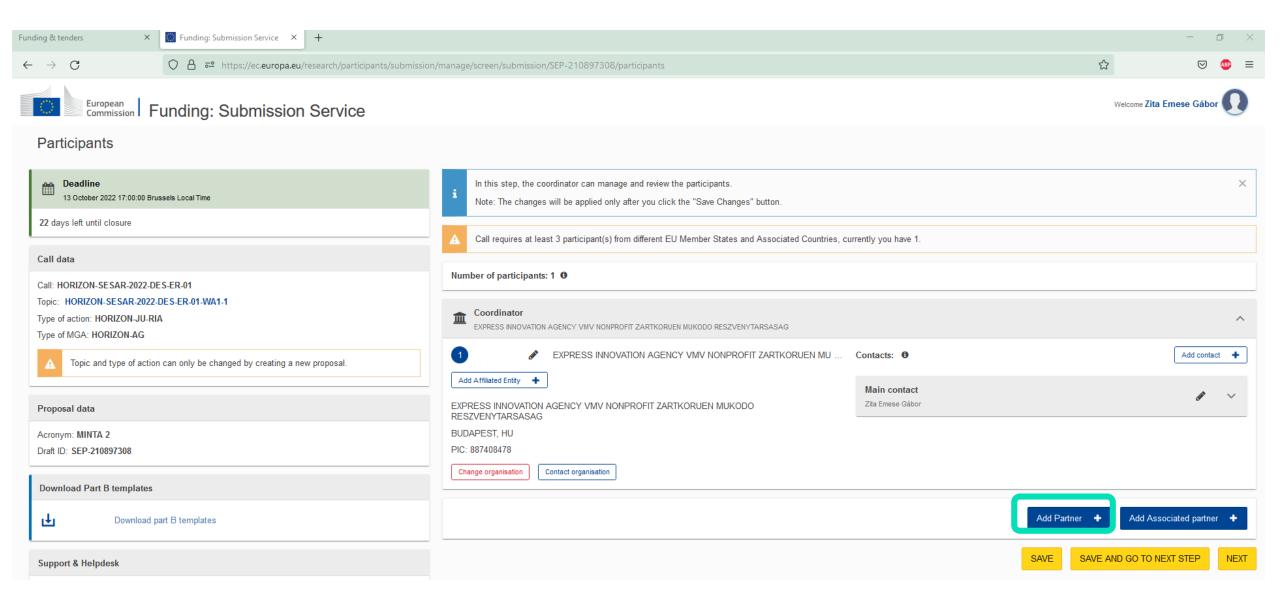
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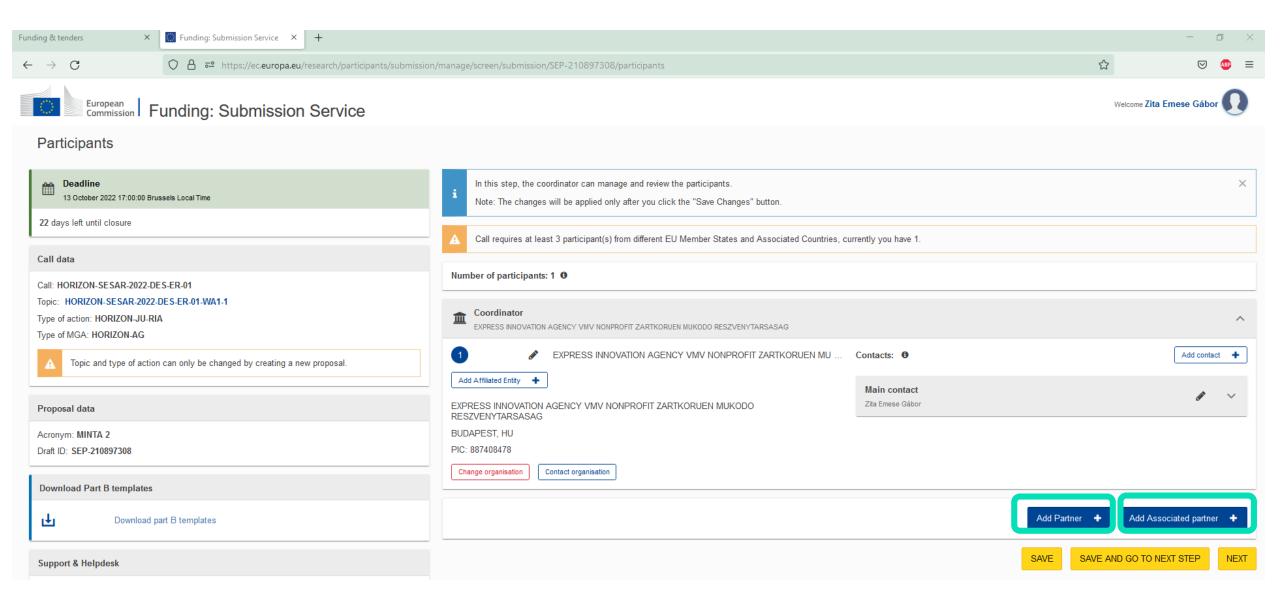
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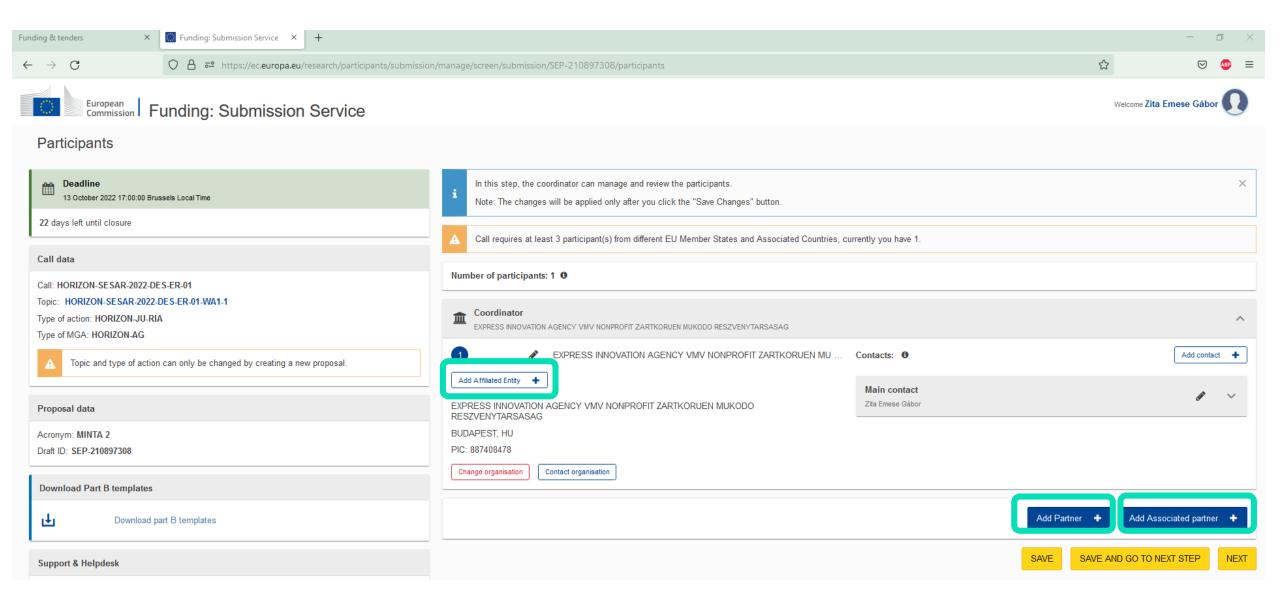
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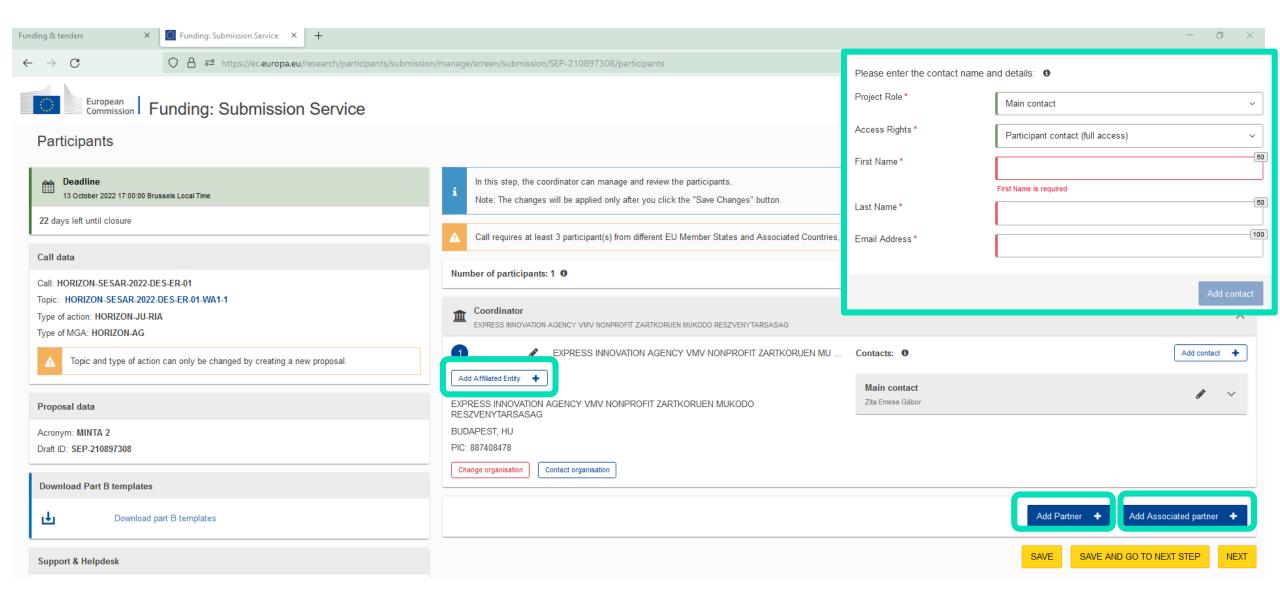
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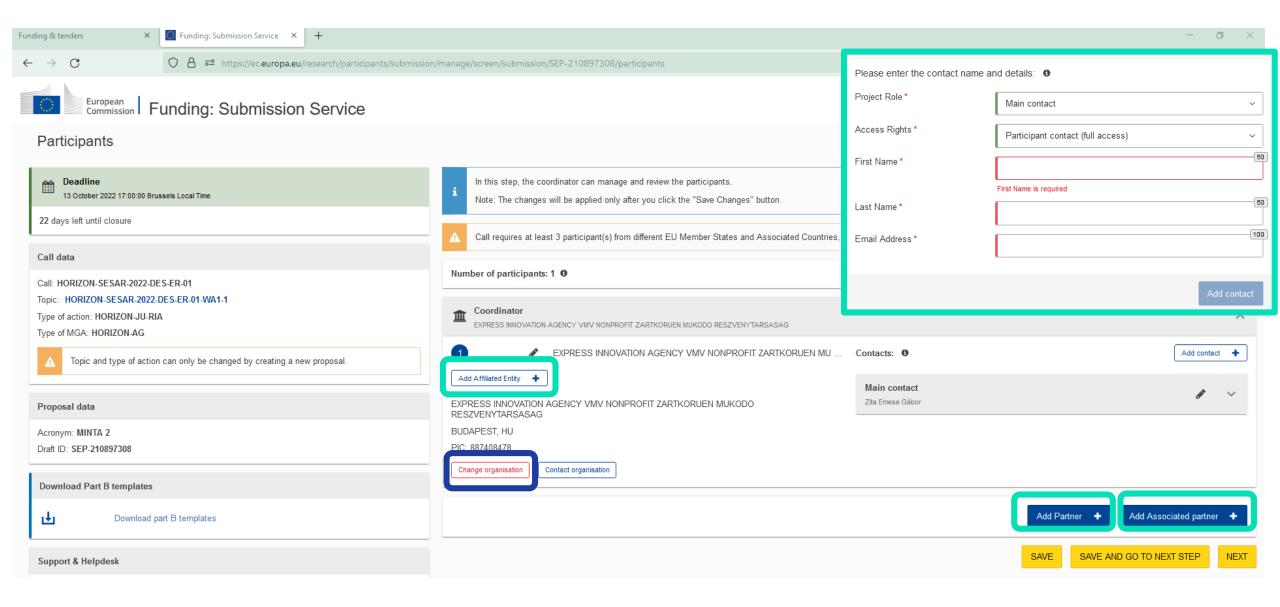


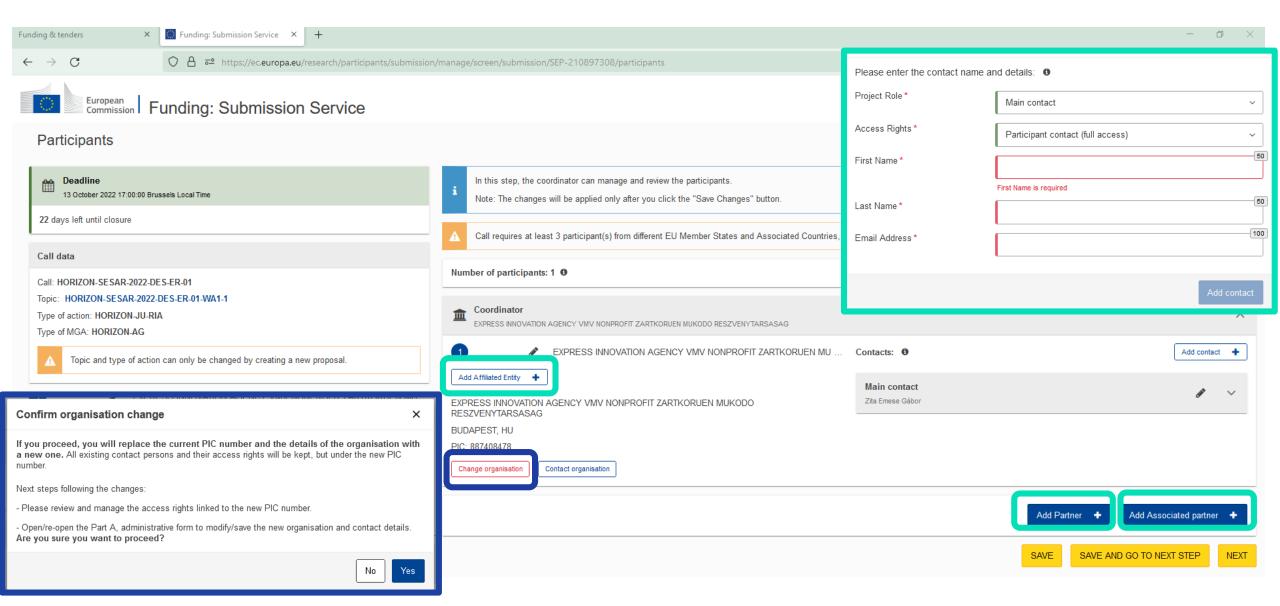


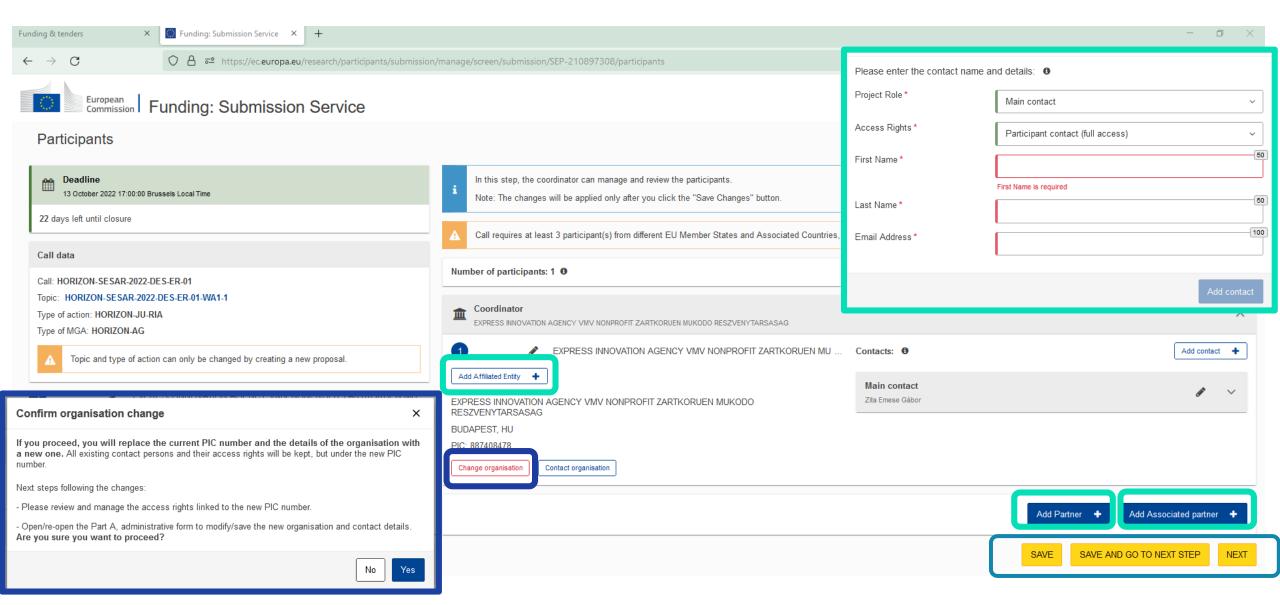


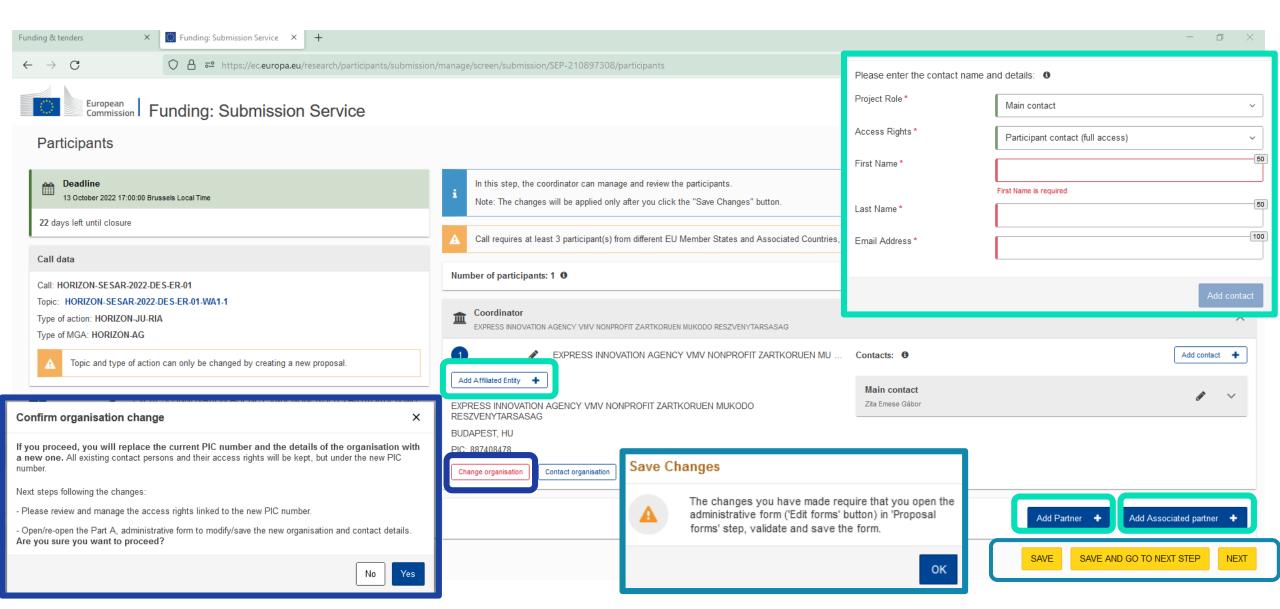


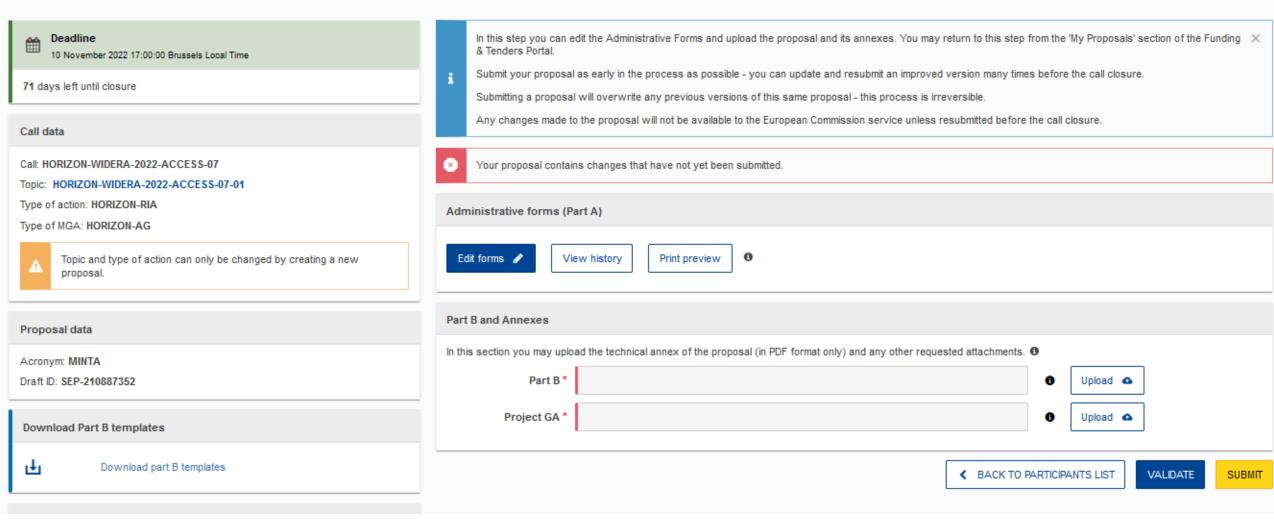


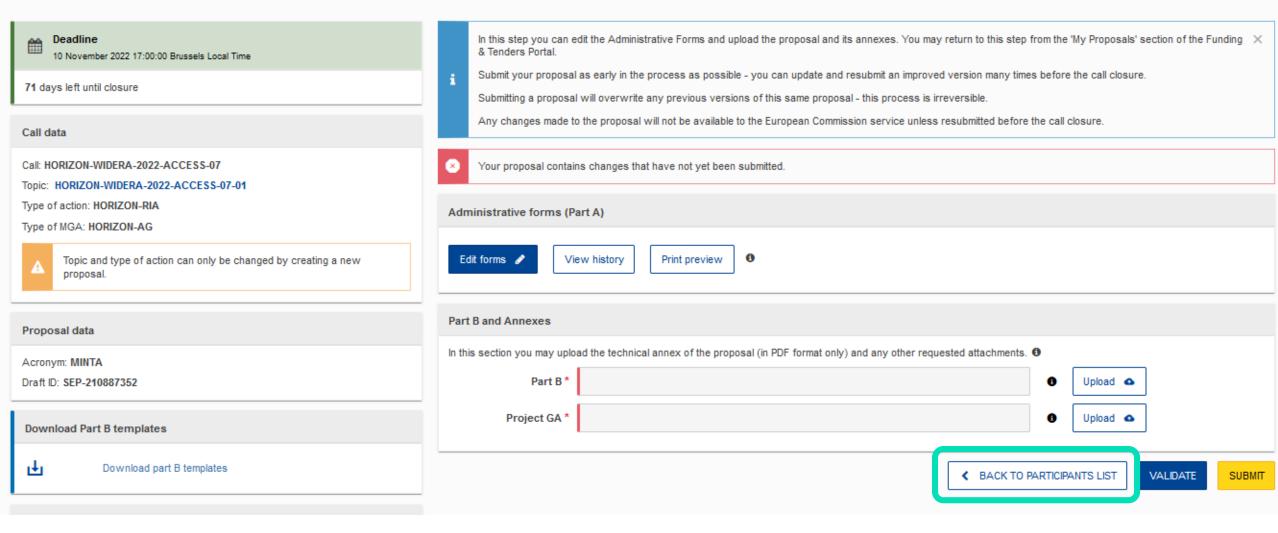


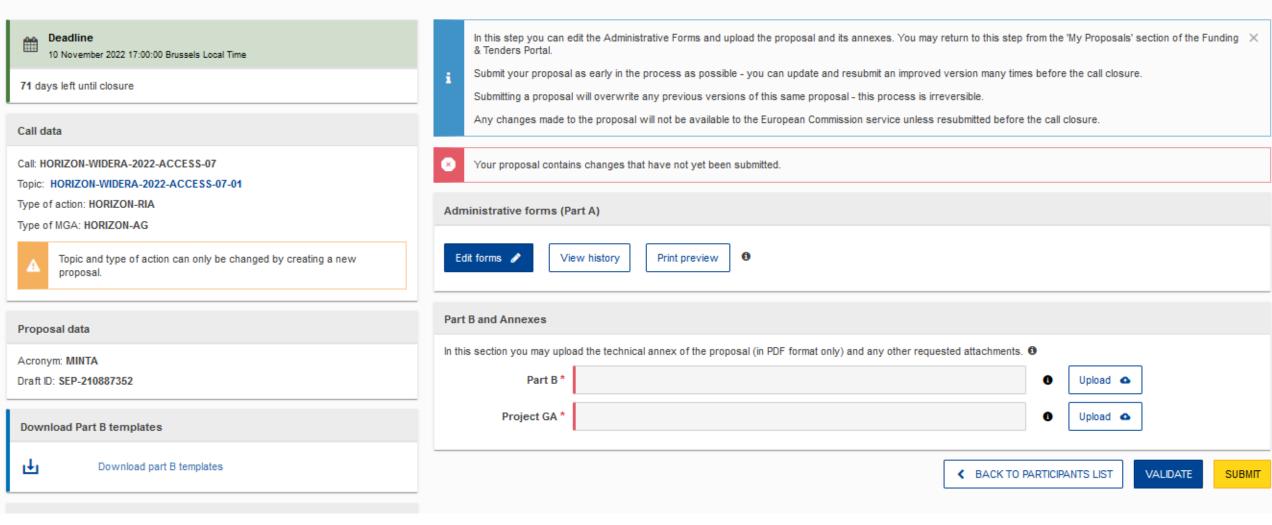


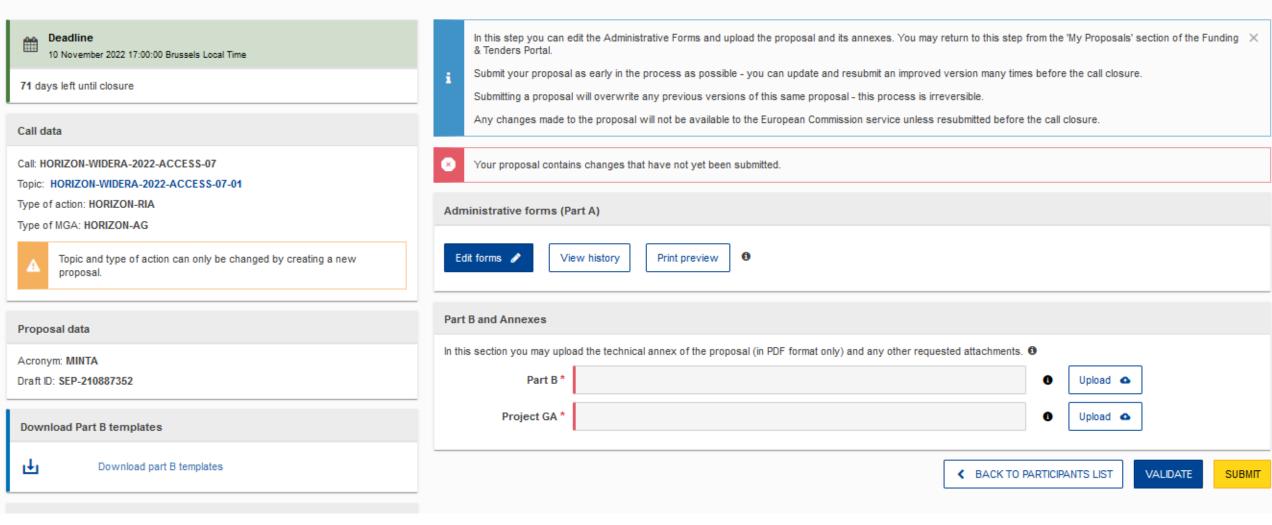


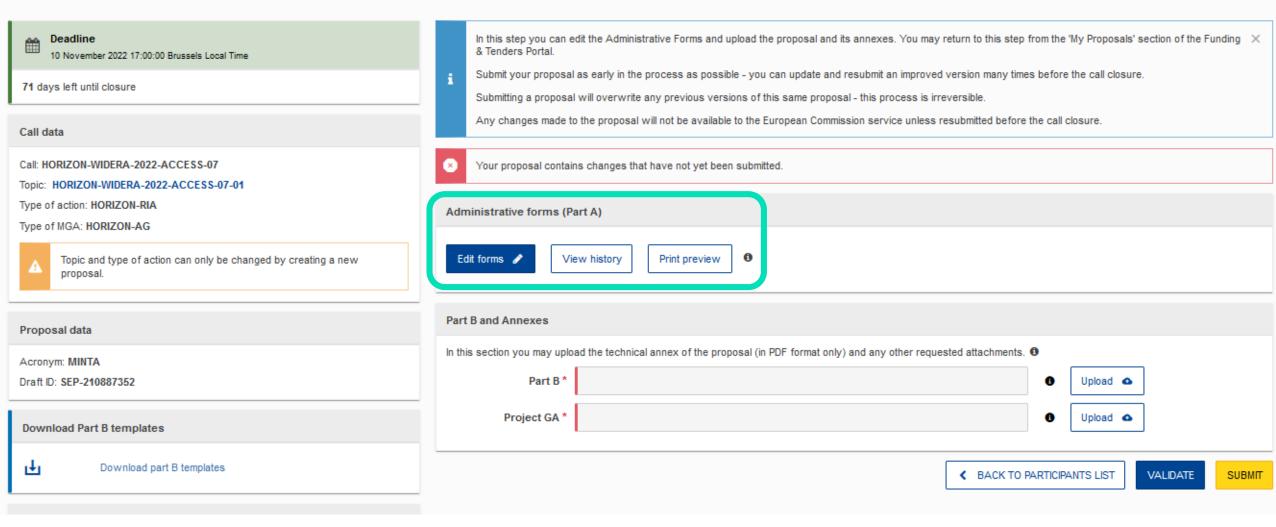


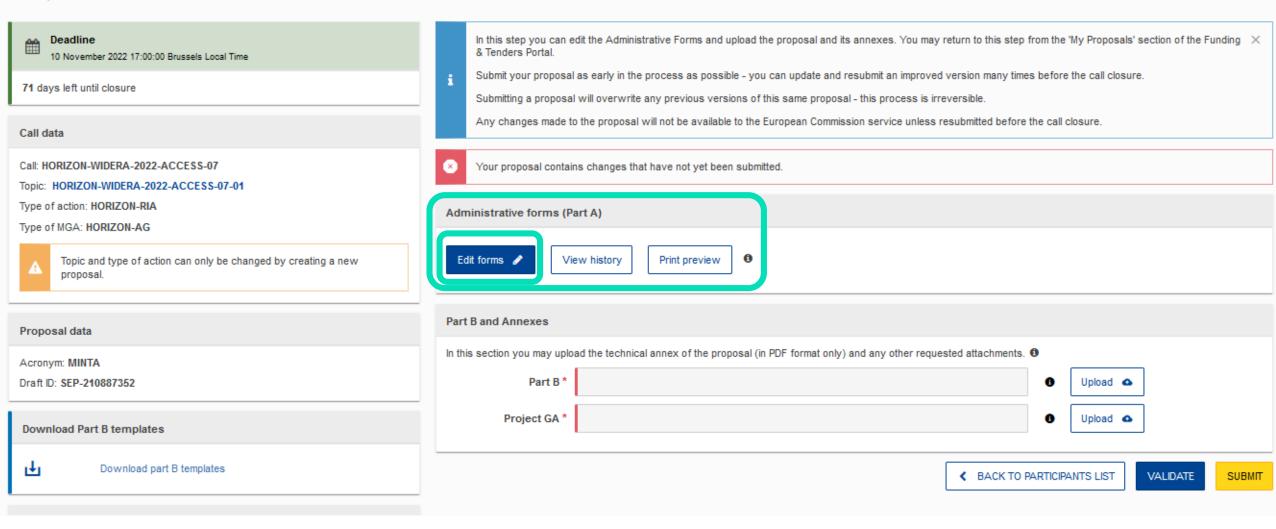




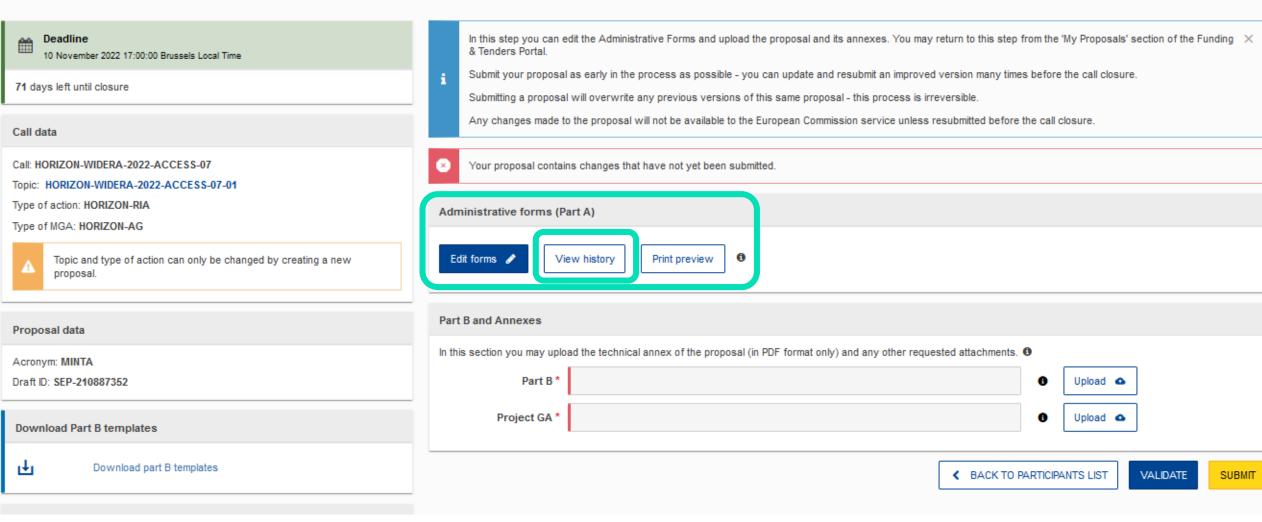




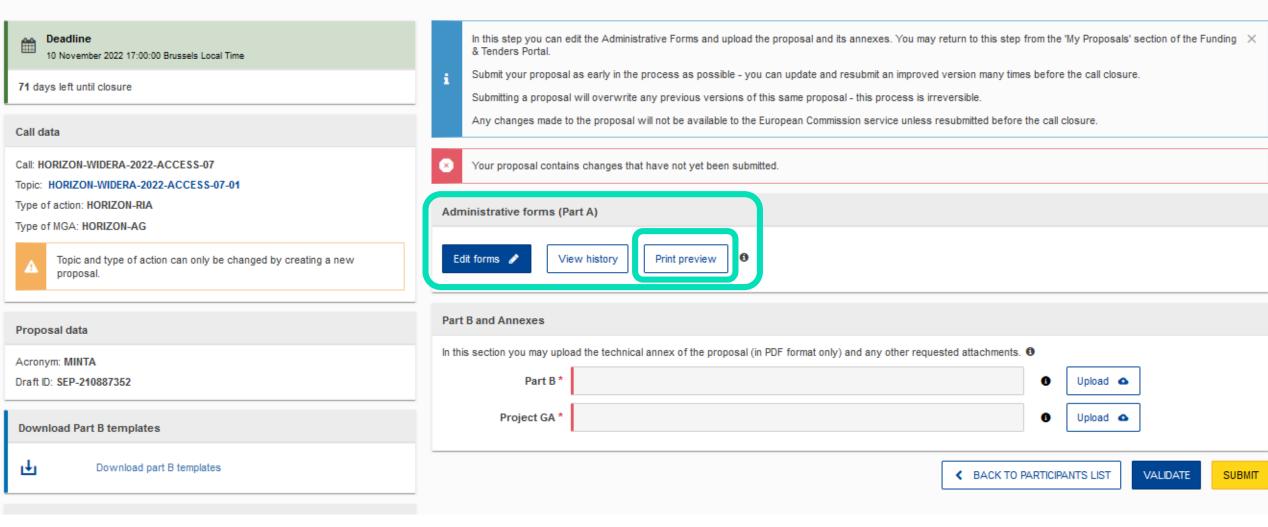




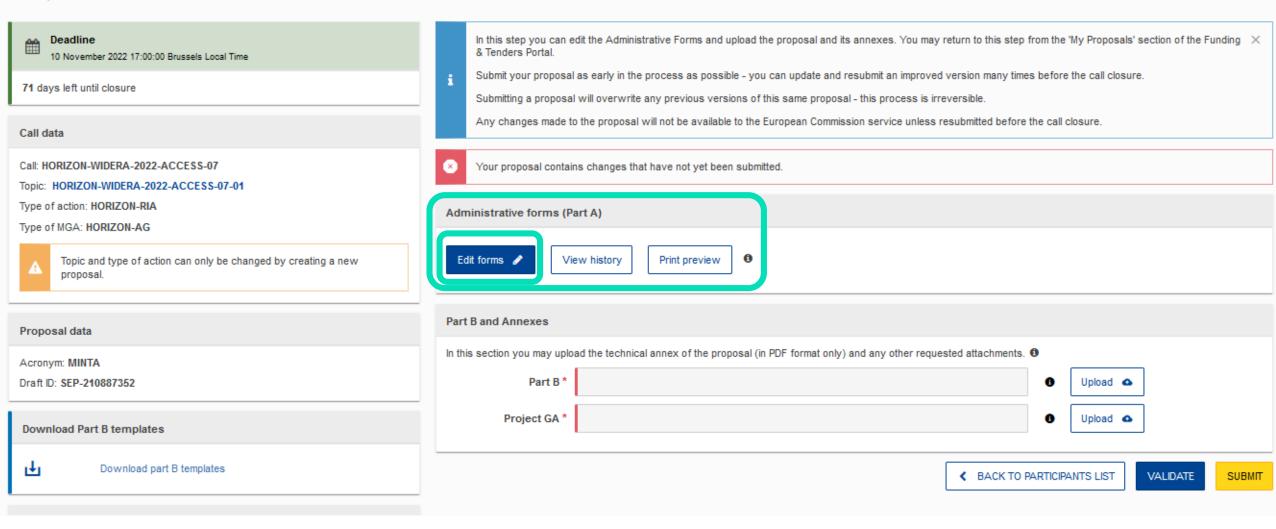
Proposal forms



Proposal forms



Proposal forms



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Administrative forms

Call: HORIZON-SESAR-2022-DES-ER-01 (Digital European Sky Exploratory Research 01)

Topic: HORIZON-SESAR-2022-DES-ER-01-WA1-1

Type of Action: HORIZON-JU-RIA (HORIZON JU Research and Innovation Actions)

Proposal number: SEP-210897308

Proposal acronym: MINTA 2

Type of Model Grant Agreement: HORIZON Action Grant Budget-Based

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Section Title Action

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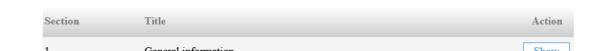
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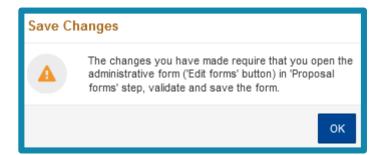
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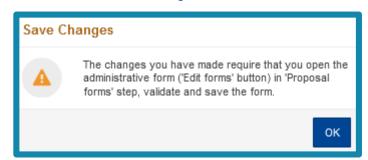
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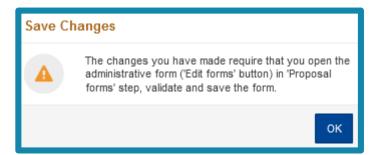
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Action

Section

Title



Save Changes

The changes you have made require that you open the administrative form ('Edit forms' button) in 'Proposal forms' step, validate and save the form.

OK

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1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show

Action

Section	Title					
1	General information					
2	Participants					
	Budget					
3	Budget					
4	Budget Ethics and security					

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Administrative forms

Proposal ID SEP-210897308

Acronym MINTA 2

Topic

1 - General information

Fields marked * are mandatory to fill

HORIZON-JU-RIA

Cal1 HORIZON-SESAR-2022-DES-ER-01 Type of Model Grant Agreement HORIZON-AG

Acronym * MINTA 2

Max 200 characters (with spaces). Must be understandable for non-specialists in your field.

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: <> " &

Duration in

Estimated duration of the project in full months.

HORIZON-SESAR-2022-DES-ER-01-WA1-1 Type of Action

Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).

Abstract *

kdjafhaskjdfh

tion	Title	
	General information	
Declarations	Field(s) marked * are n	?
1) We declare to have the explication	cit consent of all applicants on their participation and on the content of this proposal. *	
	tion contained in this proposal is correct and complete and that none of the project eproposal was submitted (unless explicitly authorised in the call conditions). *	
- not to be subject to an	with the eligibility criteria set out in the call by exclusion grounds under the EU <u>Financial Regulation 2018/1046</u> and operational capacity to carry out the proposed project. *	
	munication will be made through the Funding & Tenders Portal that access and use of this system is subject to the Funding & Tenders Portal Terms	
<u>Privacy Statement</u> that set out the processing of personal data	and accepted the Funding & Tenders Portal Terms & Conditions and the conditions of use of the Portal and the scope, purposes, retention periods, etc. for of all data subjects whose data we communicate for the purpose of the application, and management of our grant, prizes and contracts (including financial transactions and	
as set out in the ALLEA Europe national law, including the Char Human Rights and its Suppleme responsible research practices,	complies with ethical principles (including the highest standards of research integrity an Code of Conduct for Research Integrity, as well as applicable international and ter of Fundamental Rights of the European Union and the European Convention on intary Protocols. Appropriate procedures, policies and structures are in place to foster to prevent questionable research practices and research misconduct, and to handle inciples and standards in the Code of Conduct. *	
application or aiming to serve m of Regulation 2021/821, or other	has an exclusive focus on civil applications (activities intended to be used in military utilitary purposes cannot be funded). If the project involves dual-use items in the sense of items for which authorisation is required, we confirm that we will comply with the confirmation of the c	
(with the exception of rese intend to create human er cell procurement, including	reproductive purposes; etic heritage of human beings which could make such changes heritable earch relating to cancer treatment of the gonads, which may be financed), or mbryos solely for the purpose of research or for the purpose of stem g by means of somatic cell nuclear transfer. human embryos (for example, for obtaining stem cells)	
	carried out outside the Union, the same activities would have been allowed in at least	
	the information relating to their own organisation. Each applicant remains responsible for the information decla ined for EU funding, they will all be required to sign a declaration of honour.	red for
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Administrative forms

Proposal ID SEP-210897308

Acronym MINTA 2

1 - General information

Fields marked * are mandatory to fill.

Topic HORIZON-SESAR-2022-DES-ER-01-WA1-1 Type of Action HORIZON-JU-RIA

Call HORIZON-SESAR-2022-DES-ER-01 Type of Model Grant Agreement HORIZON-AG

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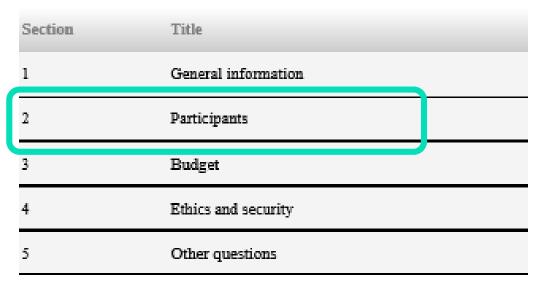
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#	Participating Organisation Legal Name	Country	Role	Action
1	EXPRESS INNOVATION AGENCY VMV NONPRO	OFIT : Hungary	Coordinator	Show Participant's Details

Section	Title
1	General information
2	Participants
3	Budget
4	Ethics and security
5	Other questions

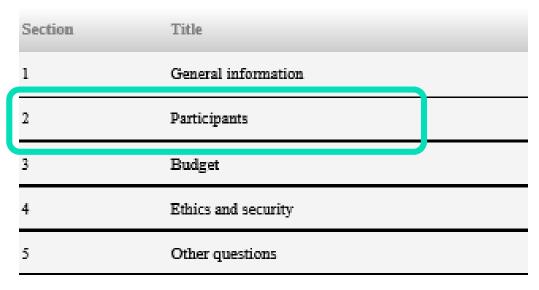




List of participating organisations

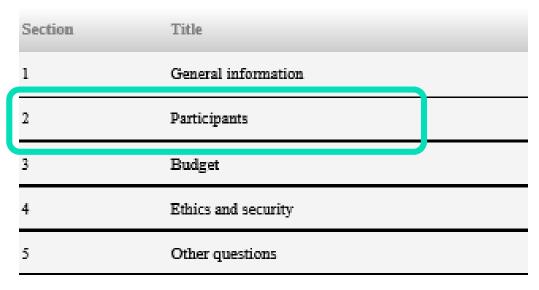


• Szervezet alapadatai (Organisation data) – automatikus



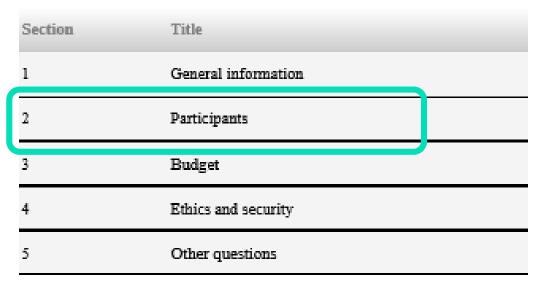


- Szervezet alapadatai (Organisation data) automatikus
- Szervezeten belüli egység (department)



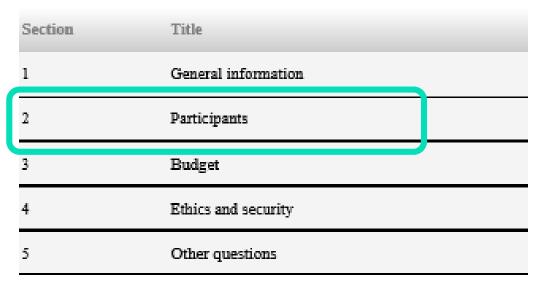


- Szervezet alapadatai (Organisation data) automatikus
- Szervezeten belüli egység (department)
- Kapcsolattartók





- Szervezet alapadatai (Organisation data) automatikus
- Szervezeten belüli egység (department)
- Kapcsolattartók
- Kutatók bemutatása (nemek egyenlősége)

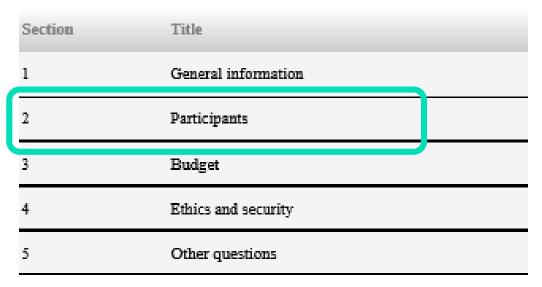


List of participating organisations



Title	First Name	Last Name	Gender	Nationality	E-mail	Career Stage	Role of researcher (in the project)	Reference Identifier	Type of identifier	Add
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- Szervezet alapadatai (Organisation data) automatikus
- Szervezeten belüli egység (department)
- Kapcsolattartók
- Kutatók bemutatása (nemek egyenlősége)

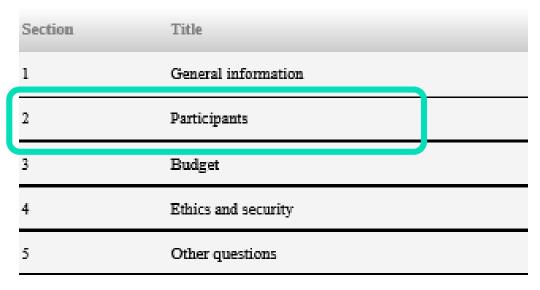


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Title	First Name	Last Name	Gender	Nationality	E-mail	Career S	nge ?	Role of searcher (in the project)	Reference Identifier	Type of identifier	Add
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- Szervezet alapadatai (Organisation data) automatikus
- Szervezeten belüli egység (department)
- Kapcsolattartók
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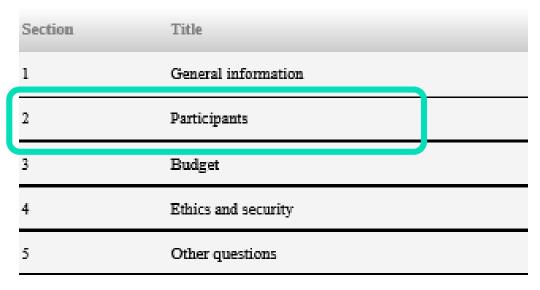


List of participating organisations



Title	First Name	Last Name	Gender	Nationality	E-mail	Career S	nge ?	Role of searcher (in the project)	Reference Identifier	Type of identifier	Add
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 Feladatok
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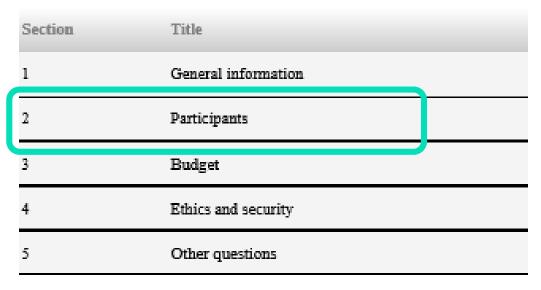
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- Feladatok
- Referenciák



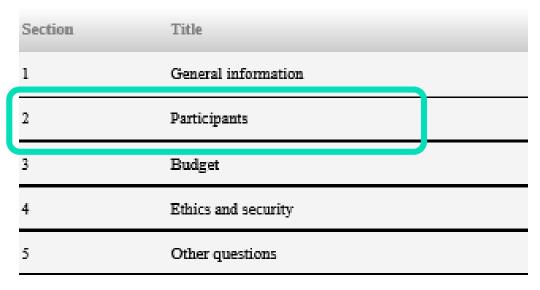
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- Szervezeten belüli egység (department)
- Kapcsolattartók
- Kutatók bemutatása (nemek egyenlősége)

- Feladatok
- Referenciák
- Infra/eszközök



List of participating organisations



Title	First Name	Last Name	Gender	Nationality	E-mail	Career S ag		Role of searcher (in the project)	Reference Identifier	Type of identifier	Add
٧			·	v			٧	v		٧	Remove

- Szervezet alapadatai (Organisation data) automatikus
- Szervezeten belüli egység (department)
- Kapcsolattartók
- Kutatók bemutatása (nemek egyenlősége)

- Feladatok
- Referenciák
- Infra/eszközök
- Nemi esélyegyenlőségi terv (Gender Equality Plan)

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show

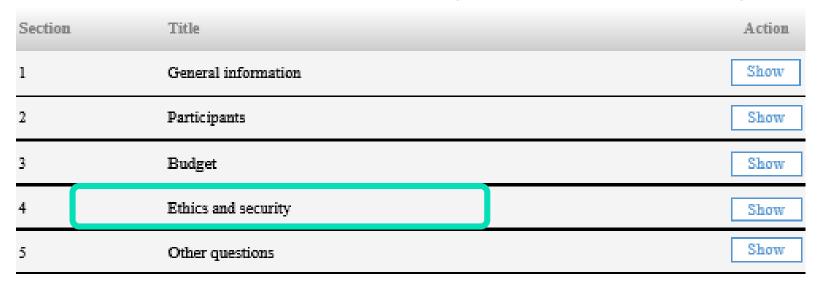
Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show

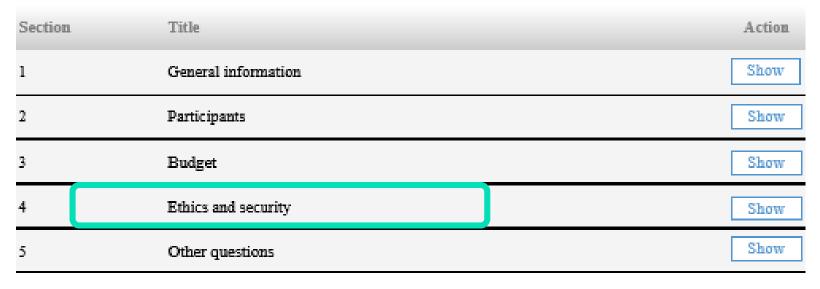
Section	Title	Act	tion.
1	General information	Sho	ow
2	Participants	Sh	ow
3	Budget	She	ow
4	Ethics and security	Sh	ow

3 - Budget

-	fo. Name of beneficiar		Role	Personnel costs/€	Subcontracti ngcosts/€	Purchase costs - Travel and substistence/€	Equipment/€	Purchase costs - Other goods, works and services/€	Internally invoiced goods and services. € (Unit costsusual accounting practices)	Indirect costs/€	Total eligible costs	Funding rate	Maximum EU contribution to eligible costs	Requested EU contribution to eligible costs/€	amount	Income generated by the action	Financial contribution s	Other sources of funding - IKOP	Own resources	Total estimated income	
	Express Innovation Agency Vm Nonprofit Zartkoruen Mukodo Reszvenytar	HU	Coordinator	1 000	0	10	20	30	0	265.00	1 325.00	100	1 325.00	1 325.00	1 325.00	0.00	0.00	0.00	0.00	1 325.00	
	2	HU	Partner	200	0	10	10	10	0	57.50	287.50	100	287.50	287.50	287.50	0.00	0.00	0.00	0.00	287.50	
			TOTAL	1 200	0	20	30	40	0	322.50	1 612.50		1 612.50	1 612.50	1 612.50	0.00	0.00	0.00	0.00	1 612.50	

Section.	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show



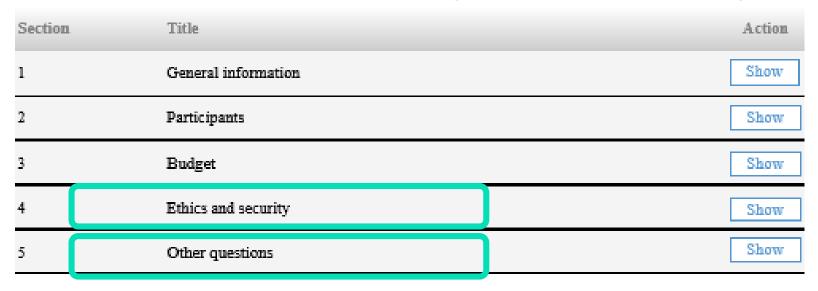


Etikai kérdések például

- Emberek (sejtek), állatok
- Személyi adatok
- Nem EU országok
- Környezet

Biztonság például

Nemzetbiztonsági kérdések

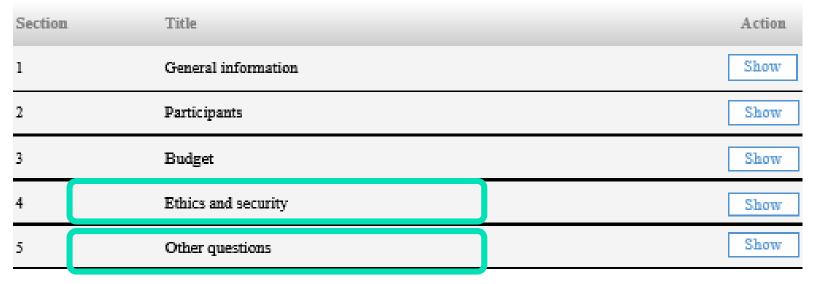


Etikai kérdések például

- Emberek (sejtek), állatok
- Személyi adatok
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Biztonság például

Nemzetbiztonsági kérdések



Etikai kérdések például

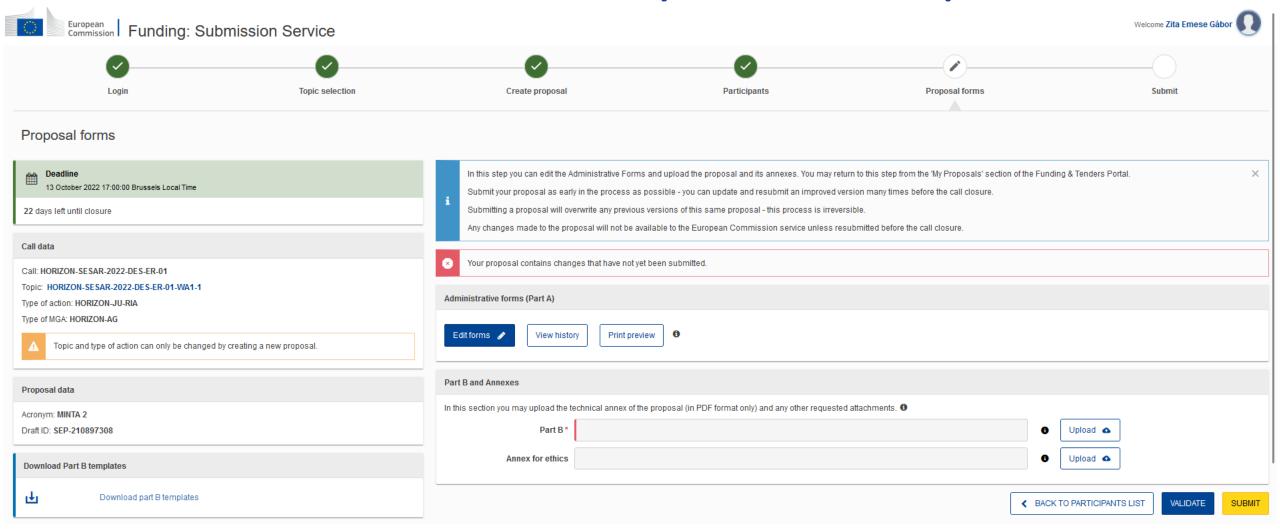
- Emberek (sejtek), állatok
- Személyi adatok
- Nem EU országok
- Környezet

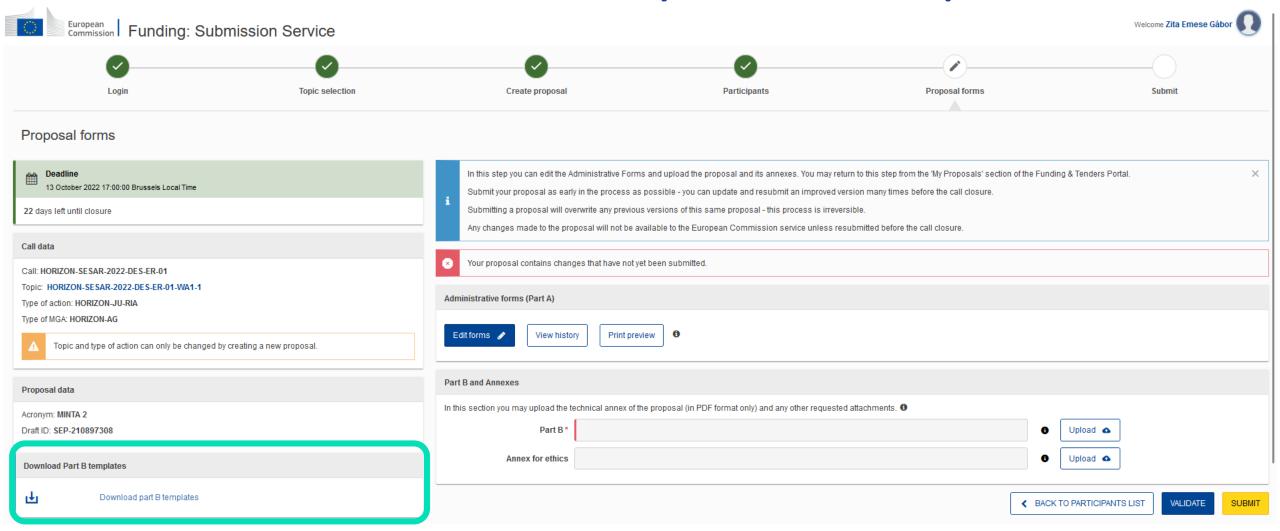
Biztonság például

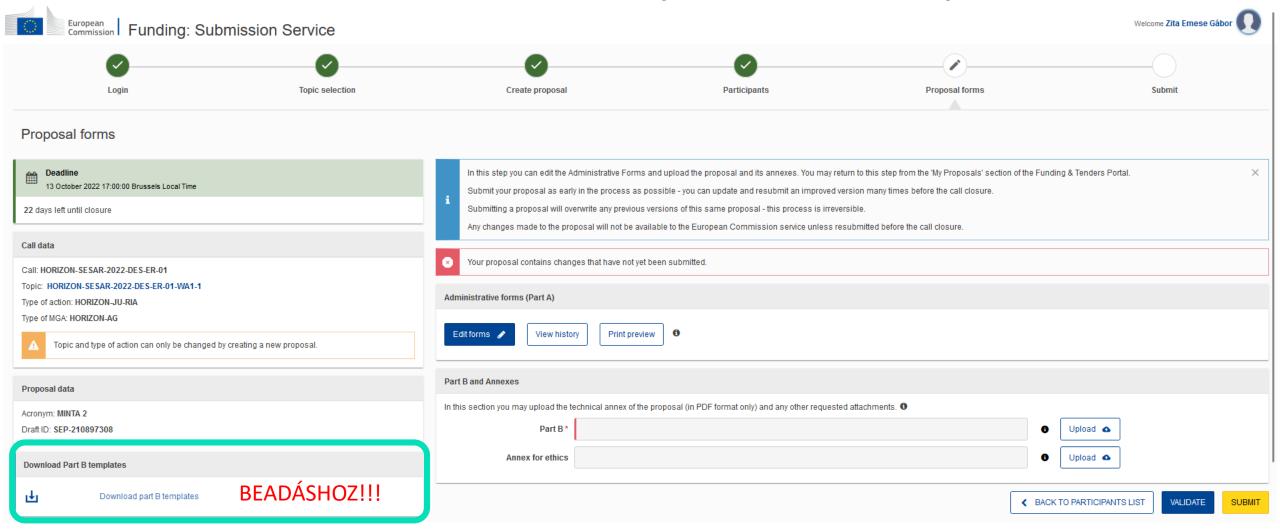
Nemzetbiztonsági kérdések

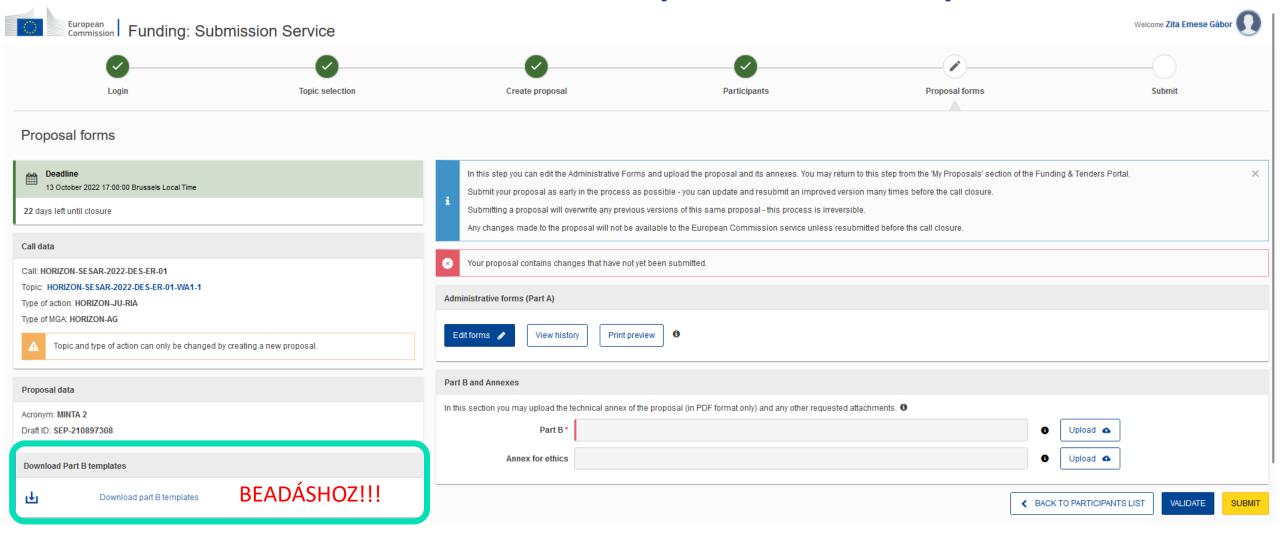
Egyéb kérdések (5)

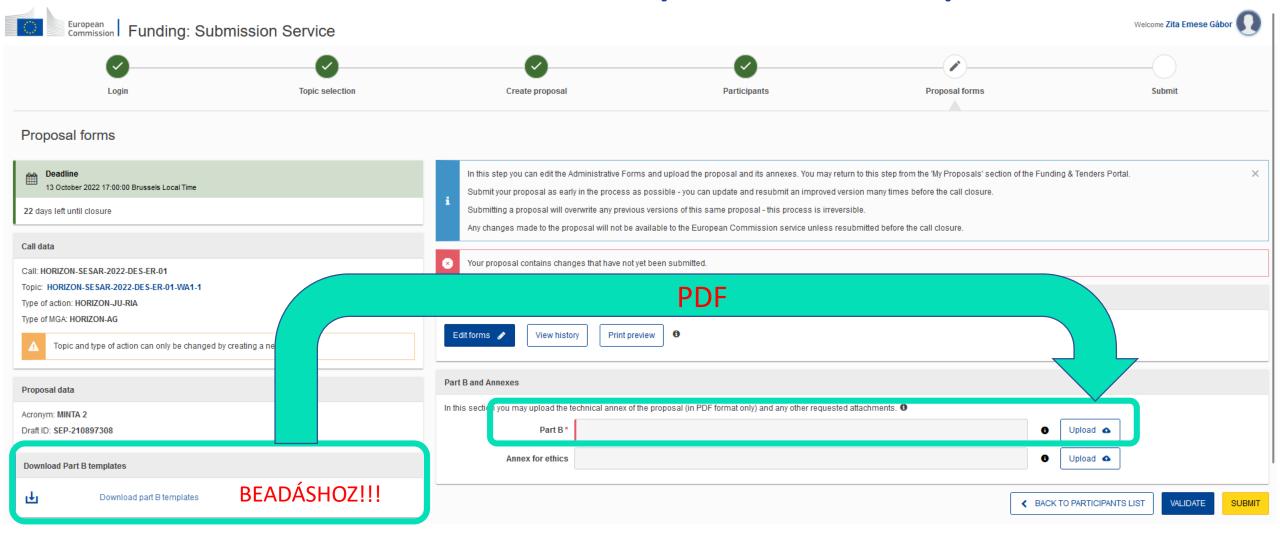
- Speciális, pályázatra vonatkozó
- Pl.: ERC, 2 fordulós

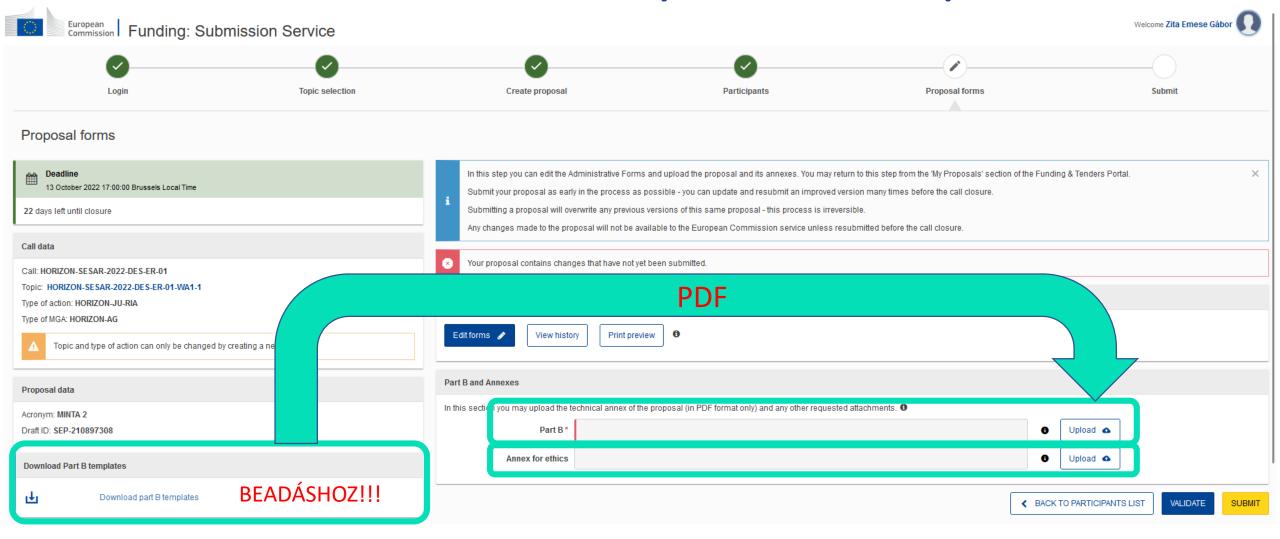


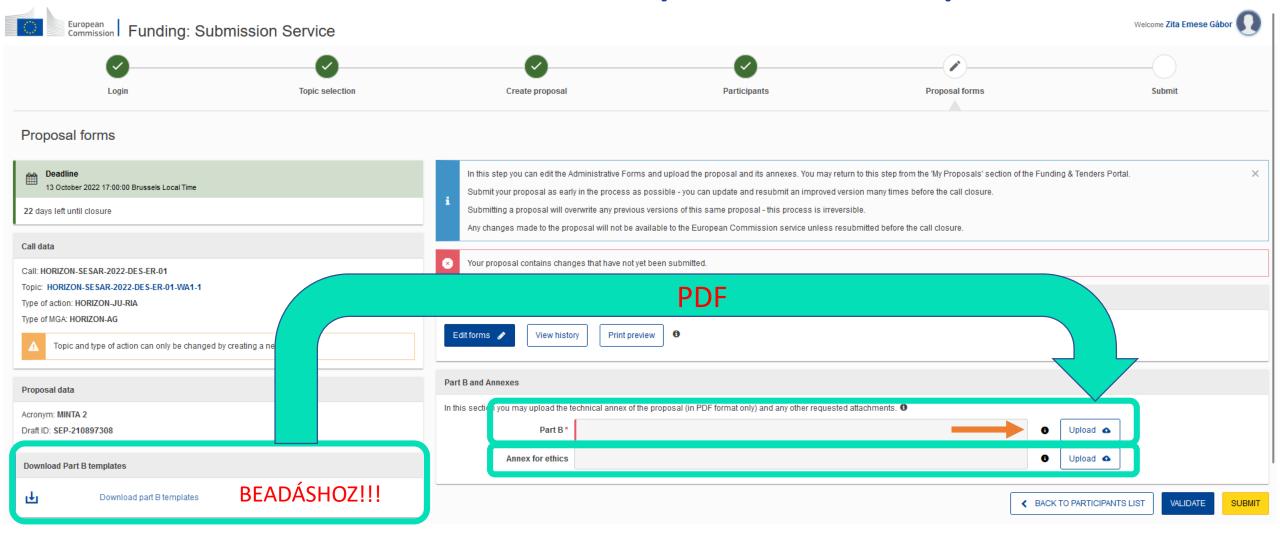


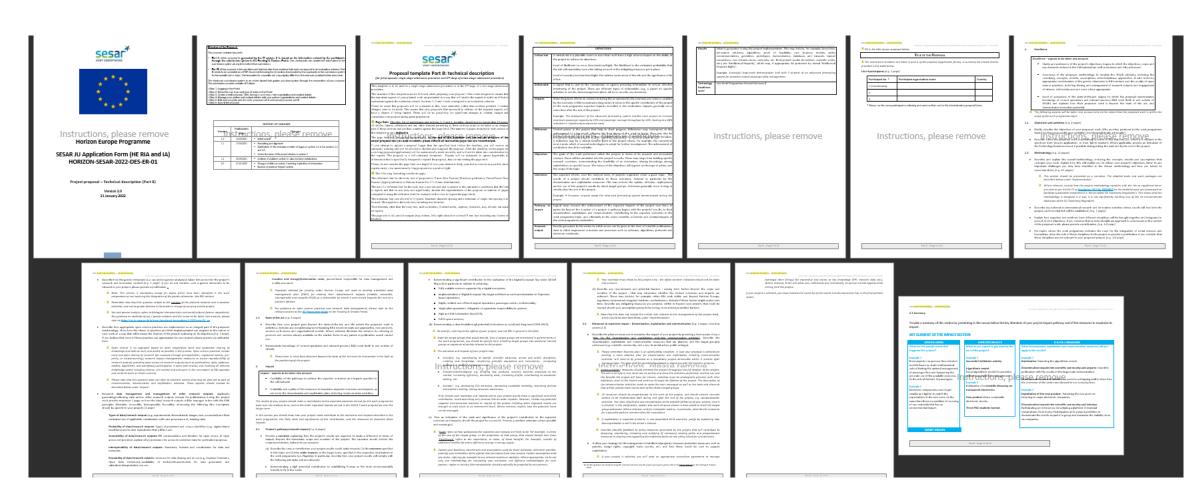


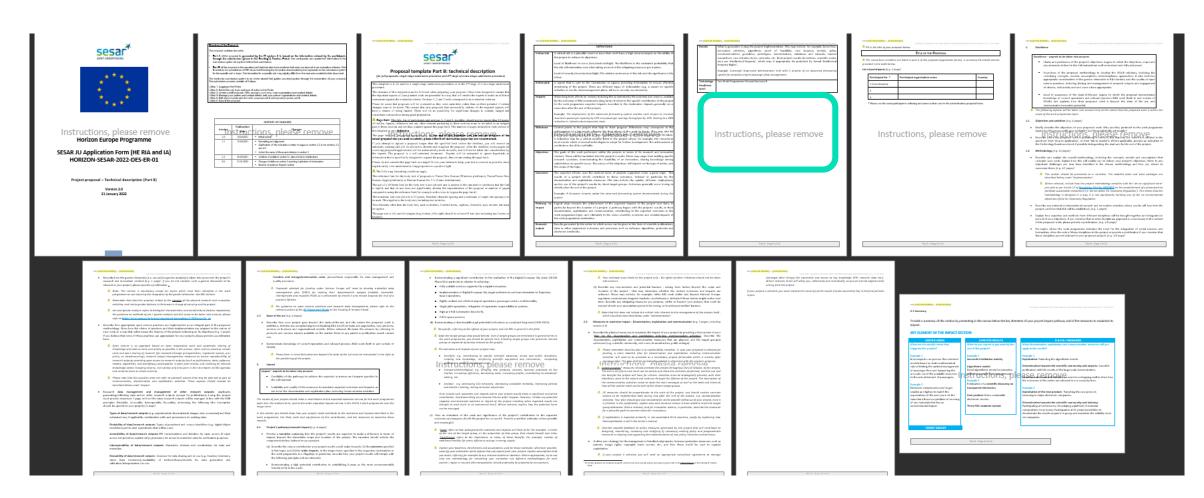


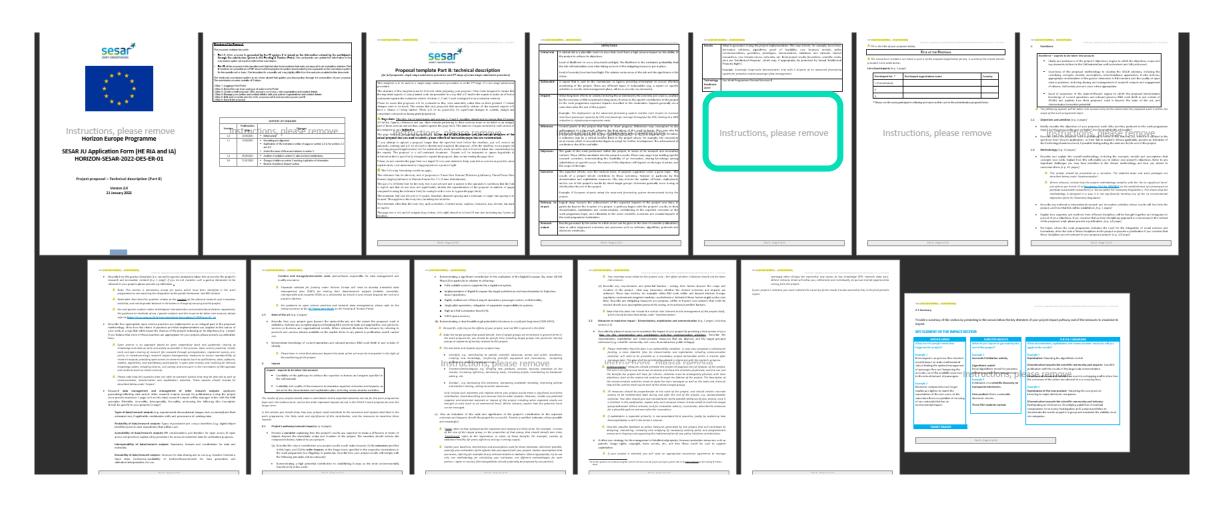












1. EXCELLENCE, 2. IMPACT, 3. QUALITY AND EFFICIENCY OF THE IMPLEMENTATION

KEY ELEMENT OF THE IMPACT SECTION

SPECIFIC NEEDS

What are the specific needs that triggered this project?

Insert here text for your proposal

EXPECTED RESULTS

What do you expect to generate by the end of the project?

Insert here text for your proposal

D & E & C MEASURES

What dissemination, exploitation and communication measures will you apply to the results?

Insert here text for your proposal

TARGET GROUPS

Who will use or further up-take the results of the project? Who will benefit from the results of the project?

Insert here text for your proposal

OUTCOMES

What change do you expect to see after successful dissemination and exploitation of project results to the target group(s)?

Insert here text for your proposal

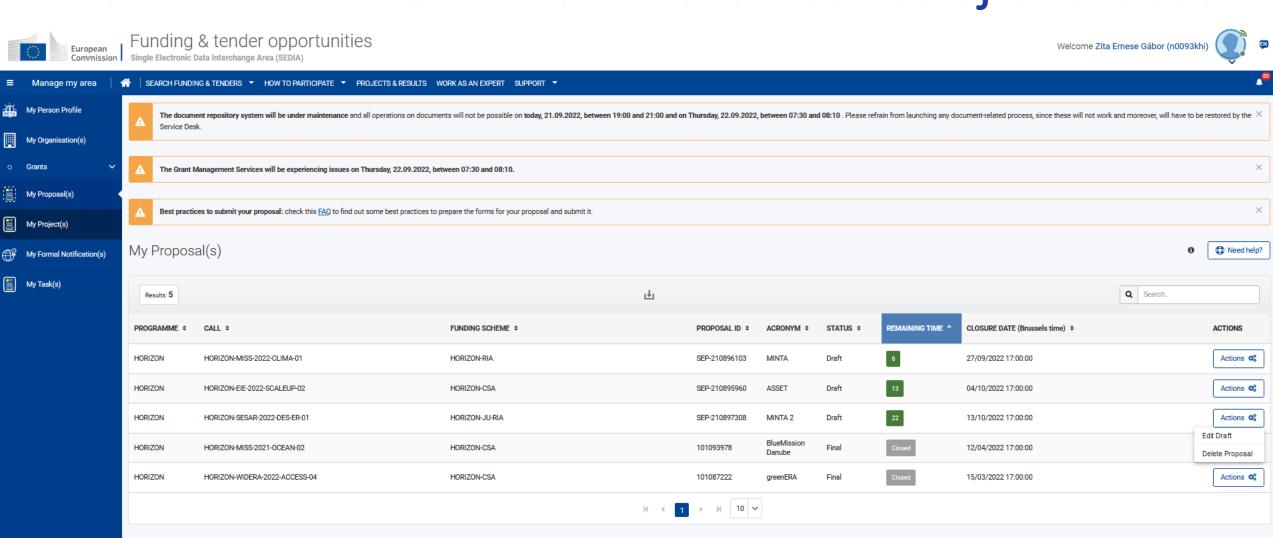
EU Grants: Application form (HE CSA): V1.1 - 19.04.2023

IMPACTS

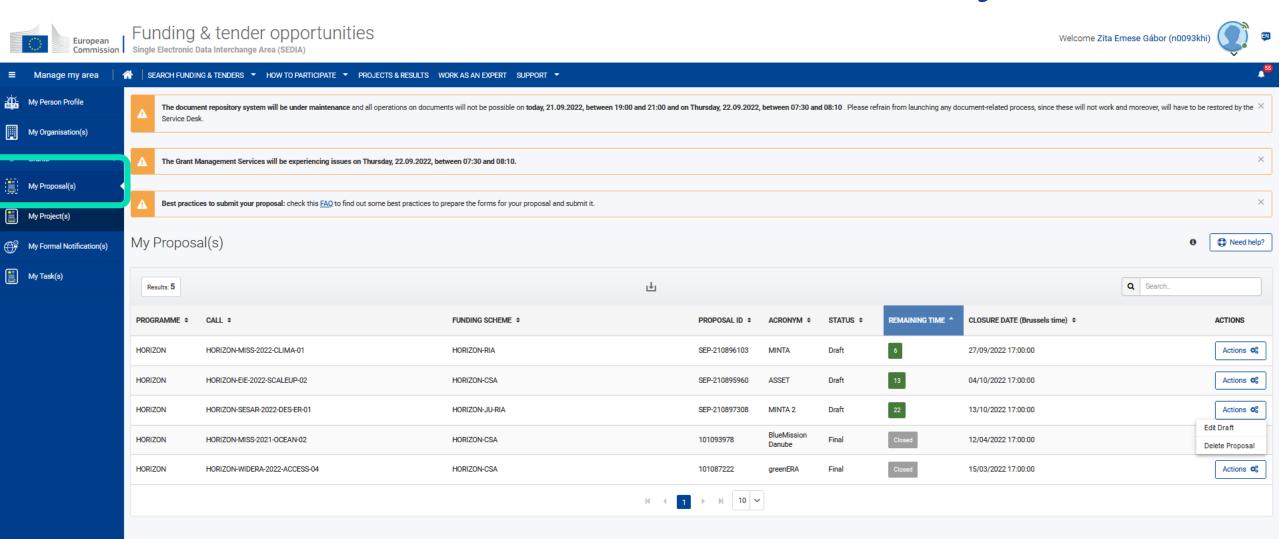
What are the expected wider scientific, economic and societal effects of the project contributing to the expected impacts outlined in the respective destination in the work programme?

Insert here text for your proposal

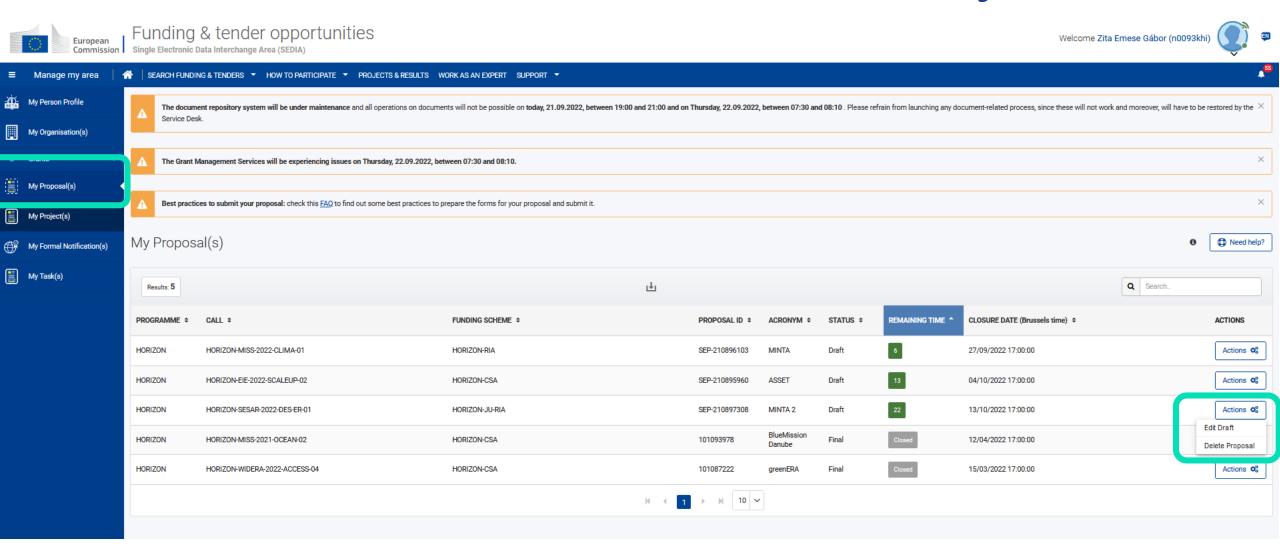
I.2-3-4. A BEADÁS LÉPÉSEI – Szerkesztés újrakezdése

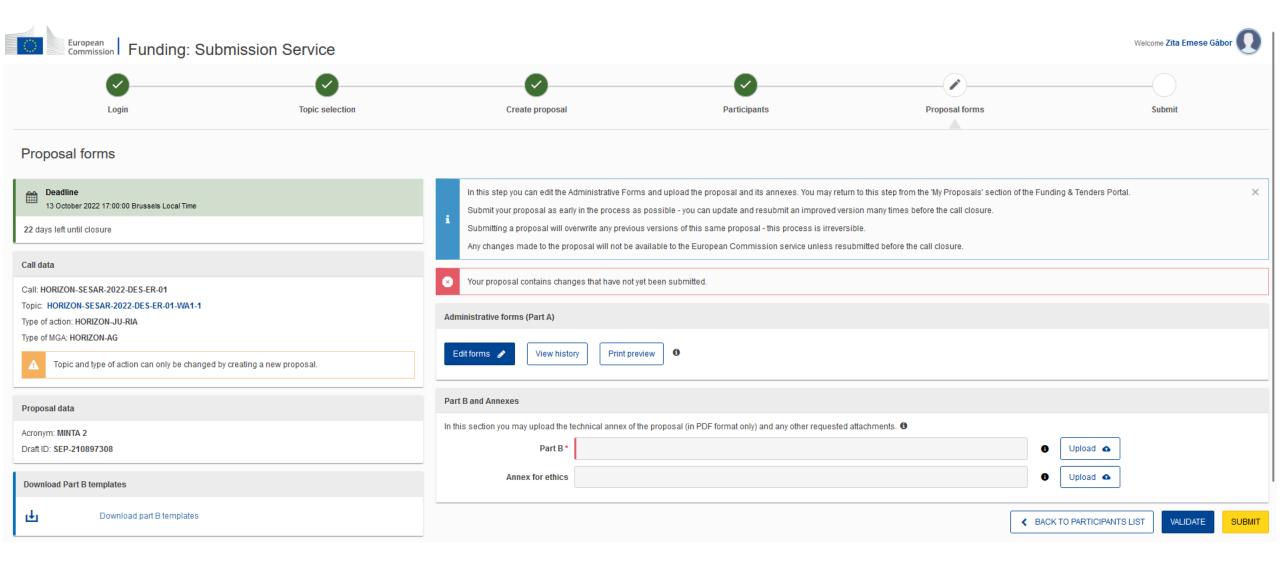


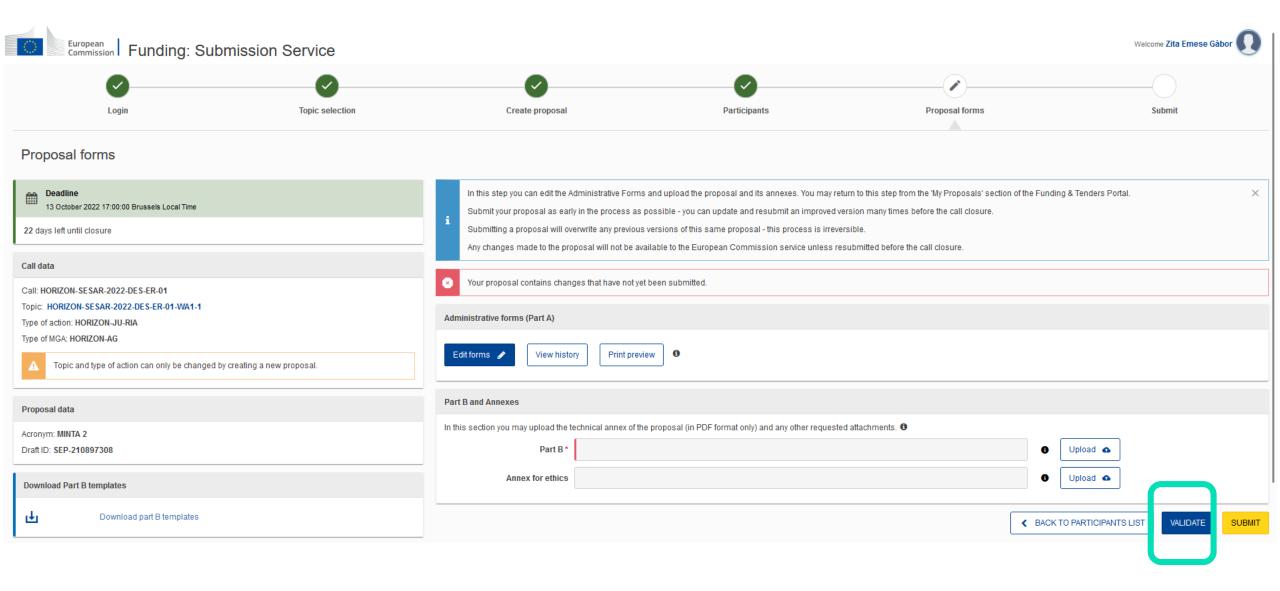
I.2-3-4. A BEADÁS LÉPÉSEI – Szerkesztés újrakezdése

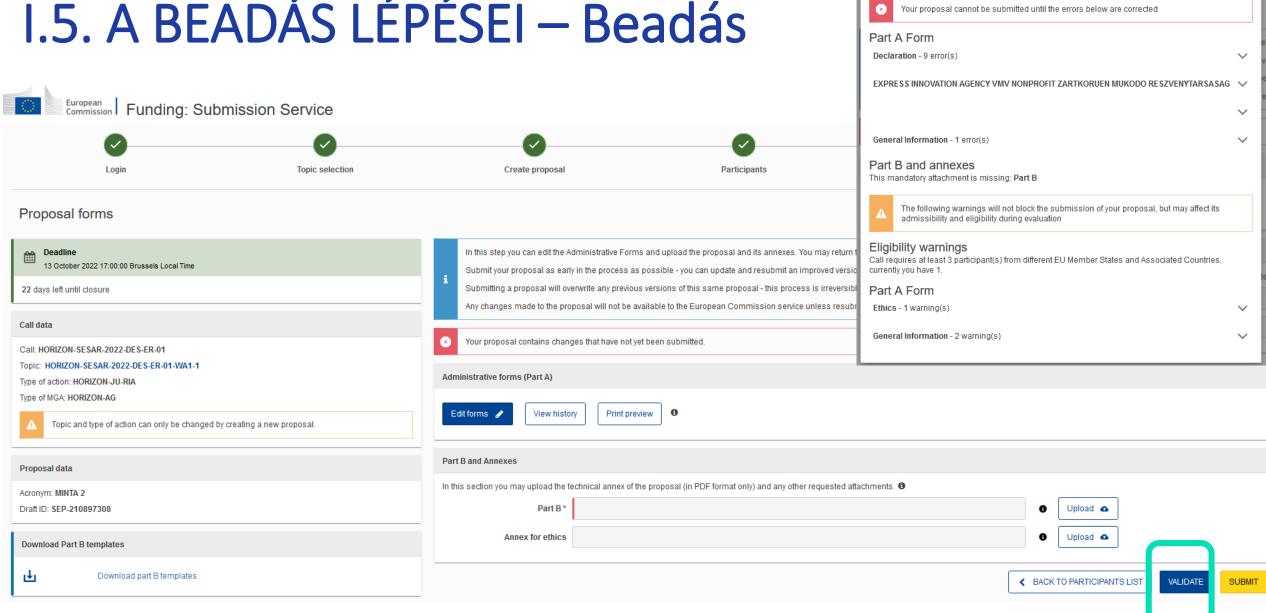


I.2-3-4. A BEADÁS LÉPÉSEI – Szerkesztés újrakezdése



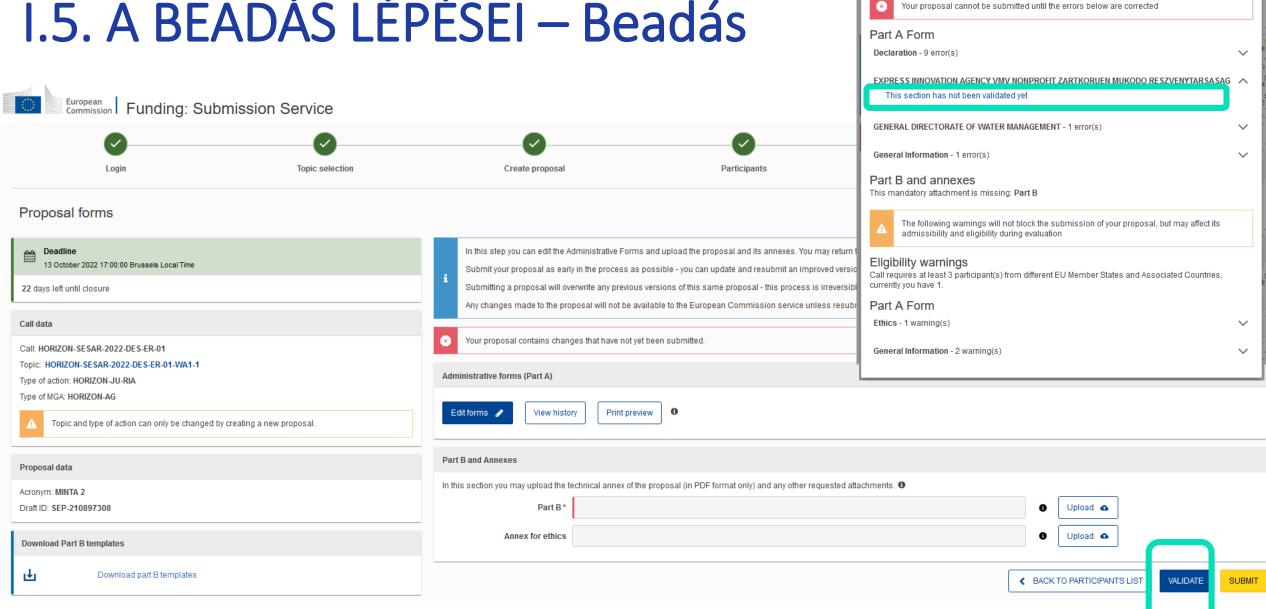






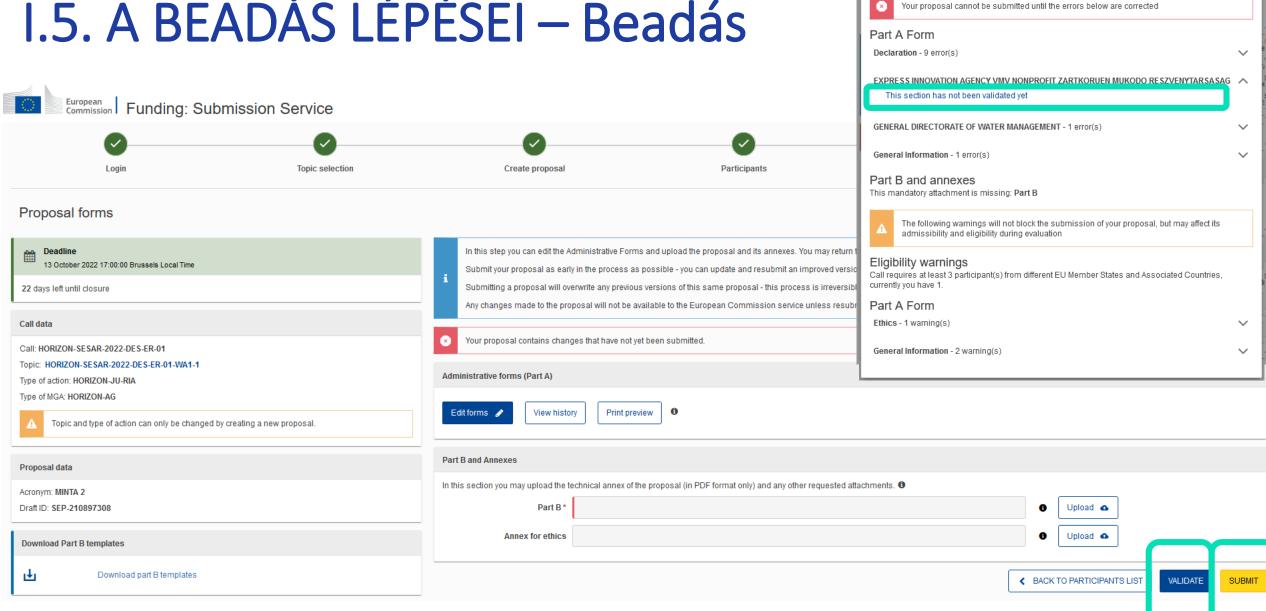
Validations

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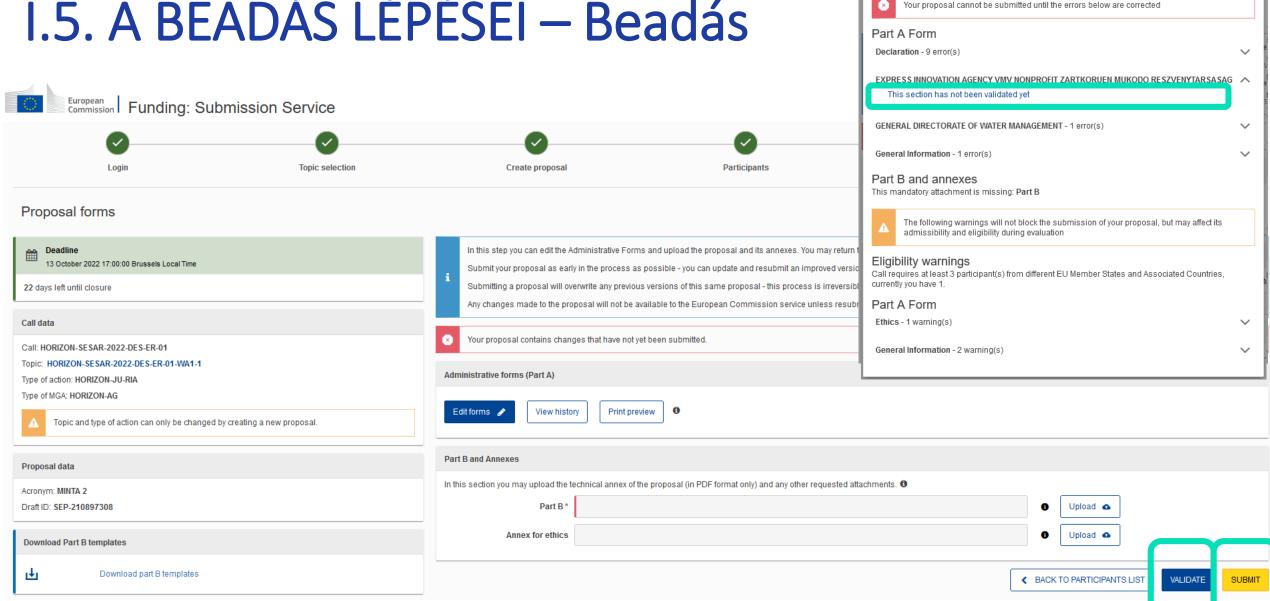
Validations

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Validations

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Validations

INFORMATIKAI HIBA: <u>IT HELPDESK</u>



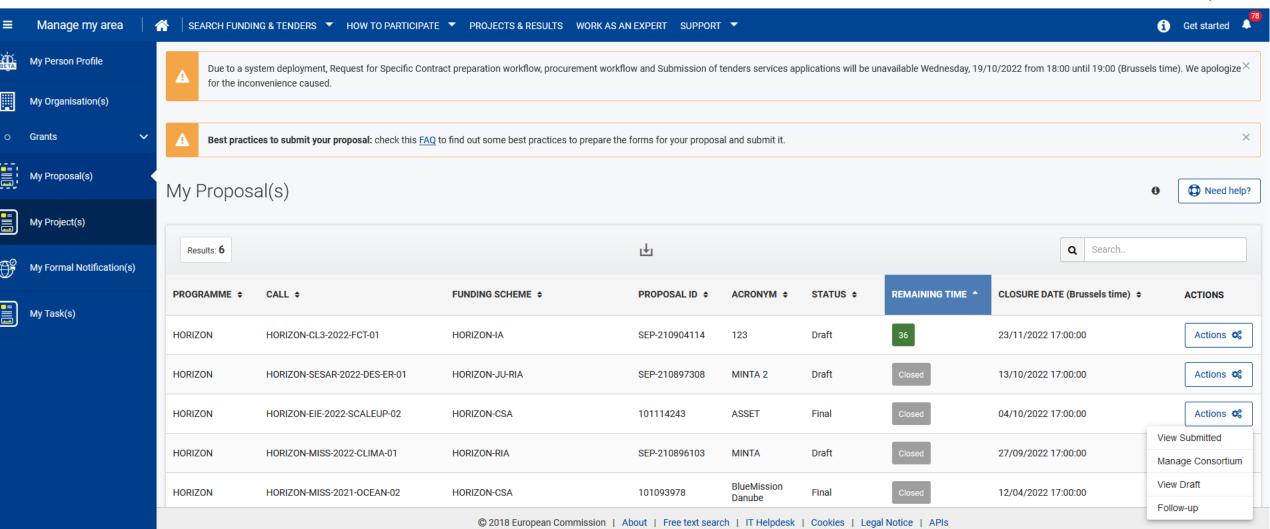
European Commission

Funding & tender opportunities

Commission Single Electronic Data Interchange Area (SEDIA)









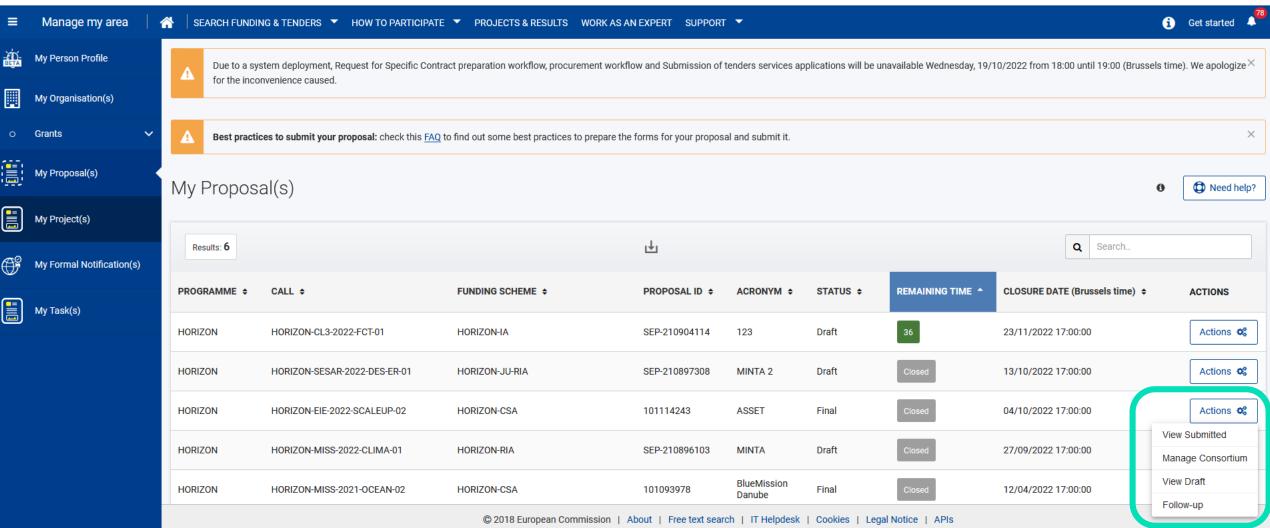
European Commission

Funding & tender opportunities

Commission Single Electronic Data Interchange Area (SEDIA)







I. BEADÁS LÉPÉSEI

II. MIT ÉRDEMES MÉG TUDNI?

III. TOVÁBBI INFÓ

• A folyamat bármikor megszakítható és folytatható

- A folyamat bármikor megszakítható és folytatható
- Beírt adatok módosíthatók

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- Beírt adatok módosíthatók
- Többen is szerkeszthetik egyszerre, de elveszhet az adat jelez a rendszer belépés előtt

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- Adatlap A és B része legyen konzisztens

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- Minden elektronikusan zajlik, papír alapon nem kell semmit beadni

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- Költségeket alátámasztó dokumentumokat SEM kell beadni 😊

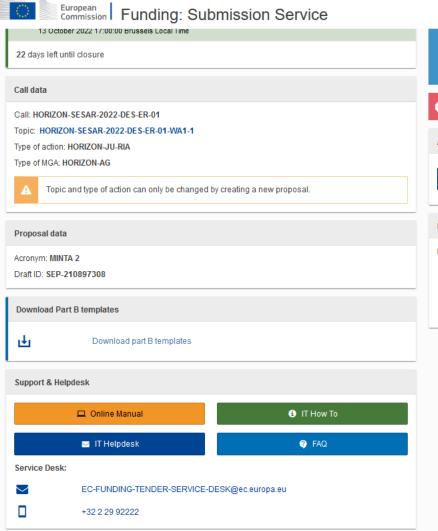
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- Koordinátor és partner feladatai jelentősen eltérőek
- Megvalósításkor is ezt a felületet használjuk

I. BEADÁS LÉPÉSEI

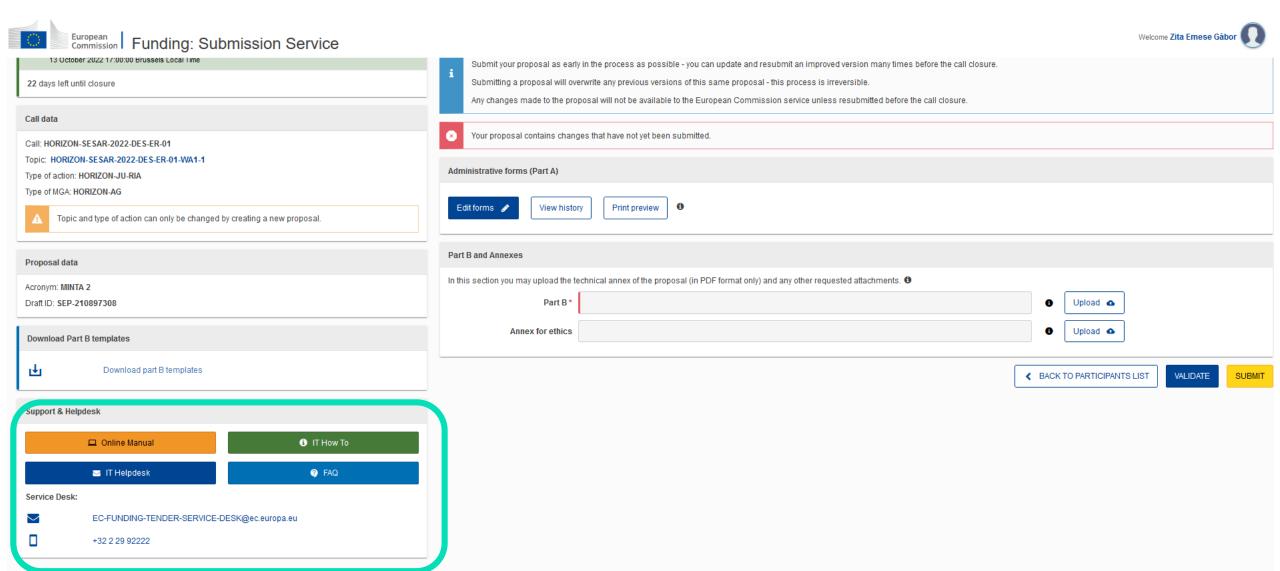
II. MIT ÉRDEMES MÉG TUDNI?

III. TOVÁBBI INFÓ

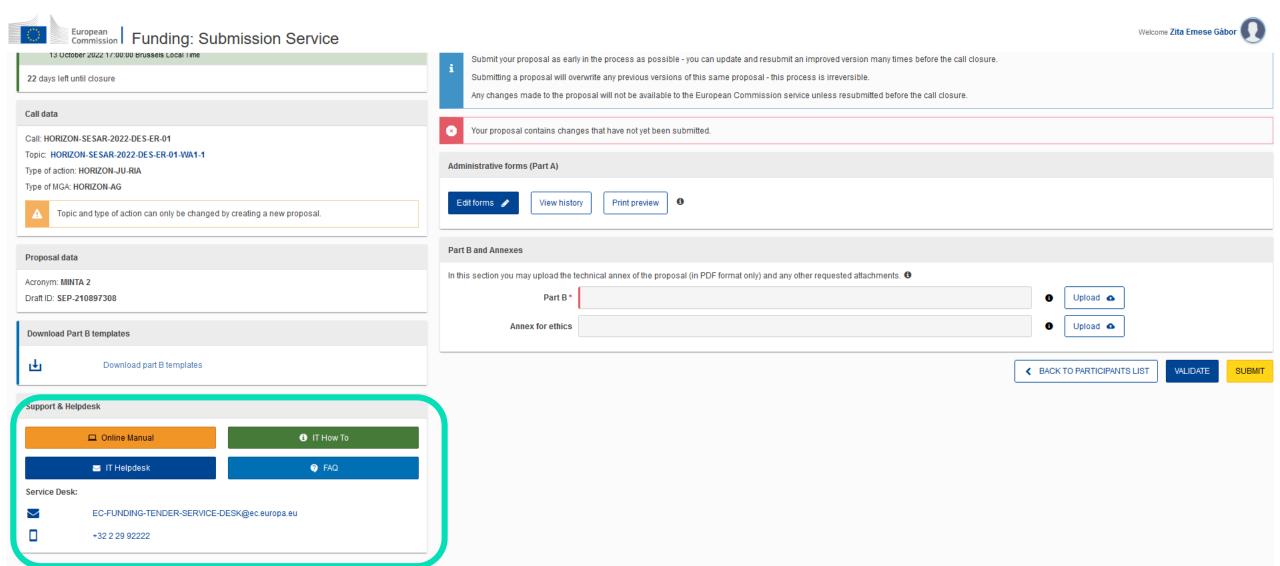


Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure. Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible. Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.	
Your proposal contains changes that have not yet been submitted.	
Administrative forms (Part A)	
Edit forms 🖍 View history Print preview 1	
Part B and Annexes	
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.	
Part B*	● Upload ♠
Annex for ethics	● Upload ♠

Welcome Zita Emese Gábor



- 1. <u>Proposal Submission System User Manual.PDF</u>
- 2. https://webgate.ec.europa.eu/funding-tenders-opportunities/pages/viewpage.action?pageId=1867927
- 3. FAQ on Proposal submission and evaluation



KÖSZÖNÖM A FIGYELMET!

Gábor Zita gabor.zita@xiagency.hu



